



BOARD MEETING

DATE: January 28, 2019
TIME: 6:00 p.m.
PLACE: CAPE School
777 Aileen Street
Camarillo, CA 93010

MINUTES

1. OFFICIAL OPENING OF MEETING

Ada Lee Sullivan called the meeting to order at 6:03pm

Board members in attendance include Ada Lee Sullivan, Jill Beigh, Michele Keefer, Jason McAuliffe, Brian Roberts, and Kimberly Brown. Anna Sorensen not in attendance due to illness.

2. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Camila Lesky.

3. ADOPTION OF AGENDA – **MOTION: Ms. Keefer moved to accept the Agenda. The motion was seconded by Mrs. Beigh. The motion was approved by unanimous, 5-0 voice vote with no abstentions.**

4. RECOGNITION OF CAPE COMMUNITY MEMBERS

A. Camila Lesky, Conejo Valley American History Essay Contest – Mr. Forbes recognized her work ethic, tenacity, and perseverance to complete and win the contest, on top of all her middle school responsibilities.

B. Honoring of Board Members, Michele Keefer and Brian Roberts – Ms. Keefer is very proud to have served as a teacher representative on the Board, to have been a part of a team that has made some hard but good decisions for this school. Mr. Roberts said this was a thrill of a lifetime to be able to serve CAPE in this capacity and help bring it into the next phase.

5. PUBLIC COMMENT

A. PTSO Report (PTSO Representative) – John Youngerman Co-President, joined in the public recognition of the outgoing Board members. The CAPE Gala is on March 2nd



with dinner, dancing, and auction. Sold about 100 tickets and continuing to spread the word throughout the community.

B. Other members of the Public – Maryellen Parker commented on her preference for the 3pm meeting time.

6. APPROVAL OF MINUTES

A. December 17, 2018 – **MOTION: Mr. Roberts moved to approve the minutes with the addition of the word “awesome”. The motion was seconded by Mr. McAuliffe. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

7. NON-ACTION ITEMS

A. Letter of Intent to Purchase the location at 330 Skyway Drive, Camarillo CA (Joel Kirschenstein and David Kim) – Joel and David not present. Ms. Learned reported that letter of intent has been submitted. All letters of intent must be submitted by February 13th.

B. Prop 39 Update on current facility (Administration) – Admin reported they have submitted a 4yr plan and should hear back from PVSD by Feb 1st. Similar conditions to previous agreements.

C. New State Laws affecting Charter Schools Update (Administration) – Admin reported on state law changes affecting charter schools including charter transparency, conflicts-of-interest laws, following Brown Act, increase to Special Education funding, budget for possible facilities for full-day kindergarten to mimic 1st grade, and Un-Cola for Charter Facility Grant Program. Admin reported that the “no one-time per-ADA funding” will be big change for CAPE due to decrease in budget.

8. ACTION ITEMS

A. Swearing in of new Board Members for teacher seats (seat terms Jan. 2019 to Jan. 2021) Kimberly Brown and Anna Sorensen (Board President) – Mrs. Brown sworn in as teacher representative. Mrs. Sorensen not present for swearing in.

B. Board Election for 2019 Seat Positions (Board President) – **MOTION: Mr. McAuliffe nominated Mrs. Sullivan for Board President. Nomination seconded by Mrs. Beigh. The nomination approved by unanimous, 4-0-0 voice vote with**

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no abstentions. Mrs. Beigh nominated Mr. McAuliffe for Board Secretary. Nomination seconded by Mrs. Brown. The nomination was approved by unanimous, 4-0-0 voice vote with no abstentions.

- C. Review and possible vote on December 2018 Financials and Check Registry (ExEd) – **MOTION**: Mr. McAuliffe moved to approve the December 2018 Financials and Check Registry. The motion was seconded by Mrs. Brown. The motion was approved by unanimous, 4-0-0 voice vote with no abstentions.
- D. Review and approval of the 2018 CAPE SARC to send to the CDE (Administration) – Similar to previous years, but no longer compare charter schools to traditional schools due to LCFF. As such, we have -19.9% less unrestricted funds compared to school districts. **MOTION**: Mrs. Beigh moved to approve the 2018 CAPE SARC to send to the CDE. The motion was seconded by Mr. McAuliffe. The motion was approved by unanimous, 4-0-0 voice vote with no abstentions.
- E. Review and possible vote on Low Performing Student Block Grant funding and Academic Plan (Administration) – **MOTION**: Mr. McAuliffe moved to approve the Low Performing Student Block Grant funding and Academic Plan. The motion was seconded by Mrs. Beigh. The motion was approved by unanimous, 4-0-0 voice vote with no abstentions.
- F. Review and possible vote on the 2019-2020 CAPE Academic Calendar (Administration) – **MOTION**: Mrs. Brown moved to approve the 2019-2020 CAPE Academic Calendar with proposed changes: Oct. 14th will be a school holiday in lieu of Jan. 17th, Mar. 9th will be a school holiday following Daylight Savings, parent/teacher conferences shifted from Mar. 9-10 to Mar. 26-27 with 11:30am dismissal, Spring Break will be Apr. 10-17, and Mar. 16th will be removed from the calendar and will be a school day. The motion was seconded by Mr. McAuliffe. The motion was approved unanimous, 4-0-0 voice vote with no abstentions.

9. CLOSED SESSION – No closed session held.

10. ADMINISTRATION REPORT



- Session 2 of Family Fitness series was very fun. Seven families came out to Ventura for bike ride.
- Cape-Topia was a huge success. Students loved it and couldn't stop talking about it. Big thank you to Mrs. Sage for all her hard work, and to all the parent volunteers. Expecting to see it again next year.
- Cape Gala coming up and very important that we keep gaining momentum.
- Laser Bully assembly coming up, with focus on anti-bullying. Similar to previous laser assembly.
- Laser Tag with the Leaders happening for the 6th, 7th, and 8th graders this month. Going to The Stadium in Westlake for team building and games.
- Lottery going very well. School tours have been full so far.

11. BOARD MEMBERS' REPORT

- Mrs. Beigh – Heard great things from her 5th grader about Cape-Topia. Thanked Brian and Michele for their work on the Board, and excited to have Kim and Anna on the Board.
- Mrs. Brown – Eager to serve on the Board. Appreciate everyone's support and already learning a lot.
- Mrs. Sullivan – Optimist Club Walk for Youth this Saturday. Will be held at Boys and Girls Club if it rains.
- Mr. McAuliffe – Also heard very good things from his daughters about Cape-Topia. The 7th grade field trip to Museum of Tolerance was a success. Students took it very seriously. Looking forward to the Cape Gala.

12. ADJOURNMENT – at 8:02pm

Respectfully submitted by Jason McAuliffe