



BOARD MEETING

DATE: December 17, 2018
TIME: 3:00 p.m.
PLACE: CAPE School
777 Aileen Street
Camarillo, CA 93010

MINUTES

1. OFFICIAL OPENING OF MEETING

Ada Lee Sullivan called the meeting to order at 3:09pm

Board members in attendance include Ada Lee Sullivan, Jill Beigh, Michele Keefer, Jason McAuliffe and Brian Roberts.

2. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Ryann Liddell.

3. ADOPTION OF AGENDA

MOTION: Ms. Keefer moved to accept the Agenda with changes to 4 G adding Red Ribbon winners. The motion was seconded by Mr. Roberts, and approved unanimous, 5-0, voice vote with no abstentions.

4. RECOGNITION OF CAPE COMMUNITY MEMBERS

A. CAPE Flag Football Team- Mr. Roberts recognized our terrific younger team including our score keeper. They played strong and competitive and he was very proud of the growth the team made.

B. CAPE Volleyball Team- Mr. Prendergast recognized the 24 girls participating this year. They had a 7-game winning streak to get them to the playoffs. Everyone worked hard and grow in abilities with enthusiasm and great attitude.

C. Cinderella Jr. Play Participants- Ms. Learned recognized that 70 students participated in the production and did a wonderful job. She thanked Hailey and Steven Silvers for their wonderful leadership.

D. CAPE Geo Bee Classroom Winners and School Winner- Ms. Kavon recognized the students who participated, noting 8th graders Cruz Gonzales and Chelsea Alajandrea.



5th Grader Tenyu Lin won for our school, and he will take a test to see if he goes on to possibly compete at state level,

E. CAPE Geo Bowl Challenge Participants- Ms. Kavon recognized student participation this year. We had 3 teams and did very well against the high school teams.

F. CAPE Robotic Teams- Ms. Learned introduced our teams Insufficient Whitefly and Mindflex, noting Mindflex won 2nd place in core values.

She also recognized Jack St. Amand for receiving a Gold metal in Contemporary Piano Festival.

G. Red Ribbon Week winners- Ms. Sullivan recognized the city-wide winners for the Red Ribbon Week writing contest from our school including Mia Nelson 8th grade 1st place, Regan Hill 7th grade 2nd place, Madilyn Jenkins 6th grade 1st place, and Leah Bailey 4th grade 3rd place.

5. PUBLIC COMMENT

A. PTSO Report (PTSO Representative)- No rep available.

B. Other members of the Public- No comments

6. APPROVAL OF MINUTES

A. October 15, 2018 – **MOTION: Mr. Roberts moved to approve the minutes with corrections. The motion was seconded by Mr. McAuliffe. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

B. November 5, 2018- **MOTION: Mr. McAuliffe moved to approve the minutes with corrections. The motion was seconded by Mrs. Beigh. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

7. NON-ACTION ITEMS

A. Announcement of New Board Members- Mrs. Learned announced incoming teacher reps Kimberly Brown and Anna Sorensen, will be seated in January as Ms. Keefer and Mr. Roberts step down after 6 years of serving on the board.

8. ACTION ITEMS



- A. Review and possible vote October 2018 Financials and Check Registry (ExEd)-
MOTION: Ms. Keefer moved to approve the October 2018 Financials and Check Registry. The motion was seconded by Mr. McAuliffe. The motion was approved by unanimous, 5-0-0, voice vote with no abstentions.
- B. Review and possible vote on November 2018 Financials and Check Registry (ExEd)-
MOTION: Mr. Roberts moved to approve the November 2018 Financials and Check Registry. The motion was seconded by Mrs. Beigh. The motion was approved by unanimous, 5-0-0, voice vote with no abstentions.
- C. Review and Possible vote on the First Interim SACS Report (ExEd)- vote postponed until January.
- D. Consideration to move forward with the purchase of OUHSD surplus property- 330 Skyway Drive, Camarillo, CA.- Ms. Learned presented information and requested permission to move forward to gather information and details for the possible purchase of the site. ExEd personnel and attorneys have been contacted. Eduardo Ruiz, experienced in real estate sales, went to the bidders meeting and reported we have 60 days to submit an offer or it goes to the private sector. We would need to submit a formal intent to purchase with a \$25K deposit, that would be refund if we decide not to purchase. **MOTION: Ms Keefer moved to approve submitting a letter of intent with the \$25K deposit in order to investigate the details and costs of the purchase of Skyway property and authorize Board President Mrs. Sullivan to sign the letter of intent. The motion was seconded by Mr. Roberts. The motion was approved by unanimous, 5-0-0, voice vote with no abstentions.**
9. CLOSED SESSION- Closed session held.
10. RECONVENED at 4:35 with nothing to report.
11. ADMINISTRATION REPORT – Ms. Learned summarized all the great things that have been finishing up from Fall. We have Gingerbread plays coming up with Kindergarten. Overall, we have had a good start to the school year.
11. BOARD MEMBERS’ REPORT-



Mr. Roberts – Reported that Basketball season is starting in Jan. Fall sports are over and spring is here. Super Quiz is started, and the topic is history.

Mrs. Beigh – Thanked the teachers for conferences. She heard the Christmas Parade was fun and successful. She thanked administration for the 2 Parent Education nights we have had this year for Digital safety and Active Shooter training.

Ms. Keefer – Reported really enjoying the Cinderella play, and seeing the excitement in the students performing in the real theater environment made such a difference in their excitement to perform.

Sixth grade held their 9th Annual Charities for Children party last week. It was a wonderful success with students raising over \$400 to donate animals to the Heifer International organization, purchasing 3 goats, 1 sheep, a flock of ducks, a flock of geese, 2 flocks of chickens, a trio of rabbits, and honeybees. They made 12 tie blankets donated to the Ronald McDonald House of Pasadena, and they were delighted because they were able to use them when they took the kids to the Rose Parade. They made holiday decorated sugar cookies for Casa Pacifica, and table decorations of reindeer and snowflakes. Donations were also made to the Health Care District of Camarillo for the senior center, including napkin rings with napkins, forks and spoons, placements decorated, and table decorations. And finally, they made holiday cards for children at Children's Hospital of LA.

Mr. McAuliffe – Reported that the play for Cinderella were good, and the cast was _____. He is looking forward to the Gingerbread play and the holiday break to recharge.

Ms. Sullivan – Had no comment. It's a first!

12. ADJOURNMENT - at 6:38p.m.

Respectfully submitted by Michele Keefer