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## BOARD MEETING

**DATE:** February 22, 2021  
**TIME:** 3:00 p.m.  
**PLACE:** GoToWebinar  
Teleconference

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## MINUTES

### 1. OFFICIAL OPENING OF MEETING

Jason McAuliffe called the meeting to order at 3:01 p.m.

Board members in attendance include Jason McAuliffe, Kimberly Brown, Anna Sorensen, Layton Spracklen, and Jill Beigh. The meeting was held via GoToWebinar.

### 2. PLEDGE OF ALLEGIANCE – The pledge of allegiance was led by Mrs. Sorensen.

### 3. ADOPTION OF AGENDA – **MOTION: Mrs. Brown moved to accept the Agenda as presented. The motion was seconded by Mr. Spracklen. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

### 4. PUBLIC COMMENT - No public comment submitted.

### 5. ADMIN REPORT

#### A. UPDATES ON 2020-2021 SCHOOL YEAR -

- i. A meeting will be held on February 24, 2021 to discuss State testing. District leaders are asking about testing in the fall and requesting a waiver for the State testing scheduled for spring.
- ii. VCOE requires the COVID-19 numbers to reflect 26.2% and Ventura County lists the number at 21.6%. The percentages are moving in the right direction.
- iii. The K-6 students have been assigned cohorts for the return to campus plan beginning in March.

#### B. PTSO COMMUNICATION AND FUNDRAISING -



- i. PTSO has scheduled a scavenger hunt for February 27, 2021. More information to come.

C. OTHER ITEMS -

- i. Congratulations to Arth Dalsania who is the winner of the first virtual spelling bee.
- ii. The lottery has been held and Admin is waiting for a few call backs. There were fewer kindergarten spots due to the number of siblings starting at CAPE.
- iii. March 2 is Happy Birthday Dr. Seuss day.

6. ACTION ITEMS -

- A. Review and possible vote on 2019-2020 Audit Review (ExEd). -

**MOTION: Mrs. Beigh moved to approve the November 2020 Financials and Check Registry with the changes discussed for the board member information. The motion was seconded by Mrs. Brown. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

- B. Review and approval of the Audit Firm and Contract for 2021-2022

(ExEd) - **MOTION: Mrs. Beigh moved to approve the 2021-2022 Audit Firm and Contract. The motion was seconded by Mr. Spracklen. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

7. BOARD MEMBERS' REPORT

- Mrs. Beigh - Thank you to the parents, teachers, staff, and Admin for their continued hard work and perseverance during this unprecedented time.
- Mrs. Sorensen – It is nice to be back after being off for a week. Thank you to Admin for fielding phone calls and questions. CAPE is lucky that you make yourselves available to all. Thank you parents for having your kids online bright



and early. Attendance has been really great. Thank you for the hard work done to complete the cohort schedule. It took a lot of time and work by many. Stay safe and healthy. The 2nd grade biographies are looking good.

- Mr. Spracklen - Thank you to all for their patience and flexibility. Everyone is anxious to send students back when it is safe for everyone. It feels like it is moving the right direction but hang in there and keep up the good work.
- Mrs. Brown – It was so nice to see the middle school students back after the break. It was exciting to see everyone back with the kids engaged. She is hoping for the vaccines to be coming to educators and all. Her son is on his way for training with the Army.
- Mr. McAuliffe – Hope all had a good week off. Thank you Admin, thank you for the cohort schedule and all the hard work that went into it. Thank you to the faculty too.

9. ADJOURNMENT– at 3:23 p.m.

Respectfully submitted by Jill Beigh