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## BOARD MEETING

**DATE:** July 20, 2020  
**TIME:** 2:30 p.m.  
**PLACE:** GoToWebinar  
Teleconference

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## MINUTES

1. OFFICIAL OPENING OF MEETING  
Jason McAuliffe called the meeting to order at 2:30 p.m.  
Board members in attendance include Jason McAuliffe, Jill Beigh, Kimberly Brown, Anna Sorensen, and Layton Spracklen. The meeting was held via GoToWebinar.
2. PLEDGE OF ALLEGIANCE – The pledge of allegiance was led by Mr. Spracklen.
3. ADOPTION OF AGENDA – **MOTION: Mrs. Beigh moved to accept the Agenda as presented. The motion was seconded by Mrs. Sorensen. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**
4. CLOSED SESSION - Closed session began at 2:32pm
  - A. Conference with Legal Counsel - Government Code Sections 54956.9
5. RECONVENE TO OPEN SESSION: PUBLIC ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION AND RECOGNITION OF A QUORUM - Reconvened at 2:48pm. No action taken.
6. PUBLIC COMMENT
  - A. Two public comments were received by Admin prior to the meeting.
    - i. Parent Meena Bajwa thanked the board members, staff and teachers for being thoughtful in providing information to the CAPE community.
    - ii. Parent Lisa White had a question regarding Middle School core classes and whether they would meet everyday.



7. NON-ACTION ITEM

A. CAPE Learning Continuity Plan and Attendance Plan (Administration)

i. The Learning Continuity Plan and Attendance Plan (LCPAP)

documents the distance learning standards for schools and defines topics including but not limited to:

- a. Daily live interaction
- b. Student attendance
- c. Minimum daily instruction hours - Kindergarten, 3 hours; grades 1-3, 3 hours and 50 minutes; grades 4-12, 4 hours
- d. Serving students in need
- e. Preventing disengagement
- f. Checking families' connectivity
- g. Weekly engagement records

ii. Replacing accountability plans with a learning continuity and attendance plan. This replaces the previous accountability plan known as the LCAP and is due September 30, 2020. Proposed timeline as follows:

- a. Introduction of the Continuity Plan at regular scheduled board meeting July 20, 2020
- b. Draft of Continuity Plan at regular scheduled board meeting August 17, 2020
- c. Submit to VCOE and CDE on September 22, 2020

8. ACTION ITEMS

A. Review and possible vote on 2020-2021 Safe Reopening Plan

(Administration) - **MOTION**: Mrs. Brown moved to approve the

**2020-2021 Safe Reopening Plan with the correction of a typographical**



**error. The motion was seconded by Mr. Spracklen. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

B. Review and possible vote on Con App (ExEd) - **MOTION: Mrs. Beigh moved to approve the Con App. The motion was seconded by Mrs. Brown. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

C. Review and possible vote on updates to the CAPE Human Growth and Development Curriculum (Administration) - **MOTION: Mrs. Sorensen moved to approve the CAPE Human Growth and Development Curriculum. The motion was seconded by Mr. Spracklen. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

#### 9. ADMIN REPORT

- Front Gate Area - The gate should be done today (07/20/20).
- Portables - Portables are in final stages. One of the last requirements is a water test for chlorine, which is a DSA requirement. Approximately three weeks until occupancy.
- Yearbooks - So far there have been three pick up dates. Most of the yearbooks were picked up and distribution will begin again in August.
- Updates - AB1505 credentialing requires all new hires to be credentialed. This does not effect too many individuals at CAPE. Admin is working on this for the specialists and all teachers are credentialed.

#### 10. BOARD MEMBERS' REPORT

- Mrs. Sorensen – Mrs. Sorensen commented that it has been an interesting summer. She has signed-up for Google certification which is a new venture. She is back from a hiking trip and is looking forward to getting back to school and starting the new year.



- Mr. Spracklen - Mr. Spracklen commended Admin for Chatter Time and letting teachers make decisions and thanked teachers for putting students first. He thanked the staff and community for coming together.
- Mrs. Brown – Mrs. Brown stated it has been an interesting few months. She is keeping a good sense of humor. She appreciates Admin’s thoughtfulness and transparency to all CAPE stakeholders. She is looking forward to interacting with students and was thankful for everyone’s support.
- Mrs. Beigh – Mrs. Beigh thanked Admin for having/offering Chatter Time to help answer questions, especially with everything changing so frequently. Admin is appreciated for trying to meet everyone’s needs. Also, thank you to Admin and teachers for working during a time when they are supposed to be off and relaxing before the upcoming school year.
- Mr. McAuliffe – Mr. McAuliffe thanked Admin and staff for their tireless work. He commented on the great staff that CAPE has. He appreciated all the effort made to distribute yearbooks. He hoped that both Admin and staff will get some rest in the last few weeks before the start of the school year.

11. ADJOURNMENT - at 3:40 p.m.

Respectfully submitted by Jill Beigh