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## BOARD MEETING

**DATE:** December 14, 2020  
**TIME:** 3:00 p.m.  
**PLACE:** GoToWebinar  
Teleconference

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## MINUTES

1. OFFICIAL OPENING OF MEETING

Jason McAuliffe called the meeting to order at 3:01 p.m.

Board members in attendance include Jason McAuliffe, Jill Beigh, Kimberly Brown, and Layton Spracklen. Anna Sorensen joined the meeting at approximately 3:20pm. The meeting was held via GoToWebinar.

2. PLEDGE OF ALLEGIANCE – The pledge of allegiance was led by Mr. McAuliffe.

3. ADOPTION OF AGENDA – **MOTION: Mr. Spracklen moved to accept the Agenda as presented. The motion was seconded by Mrs. Brown. The motion was approved by unanimous, 4-0-0 voice vote with no abstentions.**

4. PUBLIC COMMENT - No public comment submitted.

5. APPROVAL OF MINUTES -

- A. November 16, 2020 - **MOTION: Mr. Spracklen moved to approve the November 16, 2020 minutes as presented. The motion was seconded by Mrs. Brown. The motion was approved by unanimous, 4-0-0 voice vote with no abstentions.**

6. ADMIN REPORT

- A. Updates on 2020-2021 School Year.
- i. Admin discussed the Center for Disease Control (CDC) and California Department of Public Health (CDPH) guidance for



duration of quarantine as it relates to COVID-19 exposure or when the virus is contracted.

- ii. No new information from Ventura County Public Health Department (VCPHD), Ventura County Office of Education (VCOE), California Department of Education (CDE), or Governor Newsom's office.
- iii. VCPHD is having difficulty with Contact Tracing and informing those who may need to quarantine. There is an increase in households who have positive cases but are not testing family members, so they are not being reported to CAPE.
- iv. There is a Charter Director Meeting on Friday December 18, 2020.
- v. The possibility of a "remote learning only" safety window in January, is being discussed amongst Ventura County school districts.
- vi. Another parent survey will be sent in January regarding the schedule and how many students will return to in-person learning.
- vii. Oxnard Union High School District (OUHSD) has already requested CAPE's 2021-2022 school calendar. OUHSD's calendar for 2021-2022 was used as a template to try to match days as much as possible. OUHSD gets out on the 16th and CAPE is slated to end on the 15th. A draft of the calendar was provided for review and will be voted on at next months meeting.

B. PTSO Communication - Admin thanked PTSO for "out of the box" thinking. Spirit wear is on sale and will be dropped off. Funds for the teachers have been sent to them.

## 7. ACTION ITEMS -



- A. Review and possible vote on September 2020 Financials and Check Registry and October 2020 Financials and Check Registry (ExEd). -

**MOTION: Mrs. Beigh moved to approve the September 2020 Financials and Check Registry and October 2020 Financials and Check Registry. The motion was seconded by Mrs. Brown. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

- B. Review and possible vote on First Interim Report (ExEd) - **MOTION: Mrs. Brown moved to approve the First Interim Report. The motion was seconded by Mr. Spracklen. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

- C. Review and possible vote on LCFF Budget Overview for Parents (ExEd and Admin) - **MOTION: Mrs. Beigh moved to approve the LCFF Budget Overview for Parents. The motion was seconded by Mrs. Sorensen. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

8. BOARD MEMBERS' REPORT

- Mrs. Sorensen – Teachers are in the middle of conferences and it has been nice meeting with parents. It has also been nice that conferences were spread out over two weeks. Parents have been supportive. She is impressed with what the kids have accomplished this year and how well they have adapted. She does not feel there is a gap with online learning and a big part of that is because of parent support. She wanted to give parents a big “thank you” and really appreciates their support. Parents are setting a great example. Thank you to Admin for a week to quarantine so that teachers may see some of their elder family members over the break.



- Mr. Spracklen - Thank you to everyone, including parents, teachers, and Admin, for your patience and flexibility. The staff at CAPE work endless hours no matter what platform is used for teaching. Wishing everyone a healthy and safe holiday.
- Mrs. Brown – She is in the midst of parent/teacher conferences. It has been nice having students join the conferences to help parents navigate and keep communication open. She underestimated the fatigue from Zooming school conferences and the preparation for them. There is one more week and she is looking forward to the time off. Thank you to parents for their understanding and she appreciates the decision made to do remote learning during the last week of school before the break. Wishing everyone a healthy happy holiday season.
- Mrs. Beigh – Thank you to Admin for providing Chatter Time and allowing for the great questions to be asked and answered. It is always helpful information. Thank you to the teachers for all of the thoughtful feedback provided to parents and students during conference time. Happy holidays to everyone and enjoy the well-deserved break.
- Mr. McAuliffe – Thank you to everybody especially this week with conferences. He was glad to get to chat with teachers and having the kids join the conference. He appreciates the dedication by the teachers. Thank you to the second grade teachers for the drive through and keeping the kids included. Thanks to everyone for what they are doing. Happy holidays to everyone and enjoy the time spent with family.

9. ADJOURNMENT– at 3:58 p.m.

Respectfully submitted by Jill Beigh