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## BOARD MEETING

**DATE:** January 14, 2013  
**TIME:** 4 p.m.  
**PLACE:** CAPE School  
777 Aileen Street  
Camarillo, CA 93010

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## MINUTES

**BOARD MEMEBERS PRESENT:** Chris Parker, Ada Lee Sullivan, Richard Busse, Brian Roberts, Michele Keefer,

**Non-board members present:** Administrators Maryellen Lang and Doreen Learned; founding board member Jill McCrory; Teacher: Heather Liddell, Amanda Jacobs, Bethany Moore, Kimberly Brown, Camille Kavon, Anna Sorensen, Julie White, Karen Schlemmer; Student Heidi Busse

- **OFFICIAL OPENING OF MEETING**

Richard Busse called the meeting to order at 4:05pm

- **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by former CAPE student Heidi Busse

- **ADOPTION OF AGENDA**

**MOTION:** Chris Parker moved to accept the Agenda as published. The motion was seconded by Ada Lee Sullivan and approved unanimous, 5-0, voice vote with no abstentions.

#### 4. BOARD HONOREES

A. Jill McCrory (Board President) – The board and administration gave speeches thanking Jill for her years of service to the CAPE board of directors

B. Konni Jo Bryant (Board President) – Not Present

#### 5. BRIEF RECESS FOR HONOREES

#### 6. PUBLIC COMMENT

A. PTO Report (Brian Hill) – Not present

B. Other members of the Public – Not present



## 7. APPROVAL OF MINUTES

A. November 5, 2012

**MOTION:** Chris Parker moved to approve the minutes of the November 5<sup>th</sup> board meeting. The motion was seconded by Ada Lee Sullivan. The motion was approved by unanimous, 5-0, voice vote with no abstentions.

B. December 10, 2012

**MOTION:** Chris Parker moved to approve the minutes of the December 10<sup>th</sup> board meeting. The motion was seconded by Ada Lee Sullivan. The motion was approved by unanimous, 5-0, voice vote with no abstentions.

## 8. ACTION ITEMS

A. Seating and swearing in of the newly elected teacher representatives (Michele Keefer and Brian Roberts) for the two open positions (Board President) Richard Busse read the oath to the board allowed with both representatives. Both representatives signed the oath.

**MOTION:** Chris Parker moved to approve seating and swearing in of the newly elected teacher representatives. The motion was seconded by AdaLee Sullivan. The motion was approved by unanimous, 5-0, voice vote with no abstentions.

B. Review & possible vote on November 2012 financial statement & check registry (Admin)

Doreen Learned delivered the report and answered questions from the board. The ExEd representative was not available for this meeting.

**MOTION:** Chris Parker moved to approve November 2012 financials. The motion was seconded by Brian Roberts. The motion was approved by unanimous, 5-0, voice vote with no abstentions.

## 9. NON-ACTION ITEMS

A. Safety Report (Admin)

## 10. CLOSED SESSION

A. Student discipline (if applicable)

B. Employee review

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- i. To discuss the appointment, employment, performance evaluation, discipline, complaints about or dismissal of a specific employee(s) or potential employee(s)

#### 11. RECONVENE OPEN SESSION/CLOSED SESSION ANNOUNCEMENT

#### 12. ADMINISTRATION REPORT

Mrs. Lang and Mrs. Learned reported the following:

- Mini Courses are starting
- Tours are going very well – packed every Friday- there will be more than 600 students on our lottery pool
- Everyone is getting ready and excited for Pasta Palooza

#### 13. BOARD MEMBERS' REPORTS

##### A. Correspondence

- Chris Parker thanked Jill for her years of service
- Brian Roberts shared that his class will miss him on the last day of school when he will be passing out promotion certificates
- Michele said that she was excited to be seeing this side of the school operations and looks forward to learning even more
- Ada lee Sullivan congratulated and thanked Jill
- Richard Busse thanked Jill for her service

##### B. Board members' reports and communications

#### 14. ITEMS FOR FUTURE CONSIDERATION

- CAPE Calendar
- Extracurricular Activity policy
- Safety Report
- Boys and Girls Basketball Teams honored

#### 15. ADJOURNMENT

Richard Busse called the meeting to close at 4:45pm



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**BOARD MEETING MINUTES**

**DATE:** December 10, 2012  
**TIME:** 4 p.m.  
**PLACE:** CAPE School  
777 Aileen Street  
Camarillo, CA 93010

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**Minutes**

**BOARD MEMBERS PRESENT:** Chris Parker, Ada Lee Sullivan, Jill McCrory  
Richard Busse and Konni Jo Bryant.

**Non-board members present:** Administrator Doreen Learned; Teachers Brian Roberts  
and Michele Keefer; Students: Nico Banuelos, Jenni Kwate, Elysse Koe, Trever Baker,  
Ada Lee Fife, Grace Fife, Devin Weisenberger, Alex Trottno ;

**AGENDA****1. OFFICIAL OPENING OF MEETING**

Meeting called to open at 4:04pm by Chris Parker, Board President

**2. PLEDGE OF ALLEGIANCE**

Led by Brian Roberts, CAPE teacher

**3. ADOPTION OF AGENDA**

Jill McCrory made a motion to adopt the agenda with the changes of 8A to the first  
interim report and deletion of the approval of November minutes 7A. The motion  
was seconded by Ada Lee. Vote passed 5-0

**4. BOARD HONOREES**

A. CAPE Flag Football Team (Coach Roberts) – Coach Roberts introduced the  
flag football team members that were present and spoke about their  
accomplishments during the season.

B. CAPE Volleyball Team (Coach Connick) – Coach Connick was unable to  
attend, but Brian Roberts introduced the volleyball team and spoke about their  
accomplishments during the season.

C. Red Ribbon Winners – Doreen Learned introduced the Red Ribbon Winner  
and Ada Lee presented certificates to the winners.



positions available on the board. An election will take place on Wednesday Jan.

The three candidates are: Konni Jo Bryant, Michele Keefer and Brian Roberts

12. ADMINISTRATION REPORT – Doreen stated that everything was going well and had no new news to report

13. BOARD MEMBERS' REPORTS

A. Correspondence – No correspondence

B. Board members' reports and communications – Ada Lee reported on the Galaxy Soccer game and the many compliments of CAPE students.

14. ITEMS FOR FUTURE CONSIDERATION

Extracurricular Activity Policy

Reception for Jill McCrory

Installation of the new board members

15. ADJOURNMENT

Meeting was called to a close at 6:10pm by Board President, Chris Parker



# Camarillo Academy of Progressive Education

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## BOARD MEETING

**DATE:** Nov. 5, 2012  
**TIME:** 4:00 p.m.  
**PLACE:** CAPE School  
777 Aileen Street  
Camarillo, CA 93010

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### Minutes

**BOARD MEMBERS PRESENT:** Chris Parker, Ada Lee Sullivan, Jill McCrory Richard Busse and Konni Jo Bryant.

**Non-board members present:** Administrators Maryellen Lang and Doreen Learned; Teachers Kristin Kaio, Brian Roberts, Alicia Peak and Bethany Moore;

#### 1. OFFICIAL OPENING OF MEETING

Chris Parker called the meeting to order at 4:05 p.m.

#### 2. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Kristin Kaio

#### 3. ADOPTION OF AGENDA

**MOTION:** Richard Busse moved to approve the agenda as presented and provided. The motion was seconded by Jill McCrory and approved on a unanimous, 5-0, voice vote with no abstentions.

#### 4. BOARD HONOREES

##### A. BTSA Graduate Teachers

Administrator Doreen Learned reported that teachers Bethany Moore and Kristin Kaio completed the BTSA Program. Mrs. McCrory reported that the Beginning Teacher Support and Assessment program is a two-year program to receive their credentials. The teachers were awarded certificates of congratulation from the local State Assembly and the State Senate offices.

##### B. Optimist Club

None – A video was shown to the board created by the Jr. Optimist Club

#### 5. BRIEF RECESS FOR HONOREES

#### 6. PUBLIC COMMENT:

A. PTSO Report (Brian Hill) – not present, no report was given

B. Other Members of the Public – no comment from other members of the public



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## 7. APPROVAL OF MINUTES

### A. October 1, 2012

**MOTION:** Richard Busse moved to approve to approve the minutes of October 1, 2012 as presented. The motion was seconded by Jill McCrory. The motion was approved by unanimous, 5-0, voice vote with no abstentions.

## 8. ACTION ITEMS

### A. Review and possible vote on September 2012 financial statement & check registries (ExEd/Admin)

**MOTION:** Ada Lee Sullivan moved to approve to approve the September 2012 financial Statement and check registries. The motion was seconded by Jill McCrory. The motion was approved by unanimous, 5-0, voice vote with no abstentions.

### B. Review & possible vote on the FY11-12 Audit (Finance Committee)

**MOTION:** Ada Lee Sullivan moved to approve to approve the FY 11-12 Audit. The motion was seconded by Richard Busse. The motion was approved by unanimous, 5-0, voice vote with no abstentions.

### C. Review & possible vote on fiscal policy changes (Admin)

**MOTION:** Konni Jo Bryant moved to approve to approve the fiscal policy changes as presented. The motion was seconded by Richard Busse. The motion was approved by unanimous, 5-0, voice vote with no abstentions.

## 9. NON-ACTION ITEMS:

### A. CAPE Sports Policy (Coaches)

Coaches described how the new policy affected both the teams last year and the teams this year. Alicia Peak spoke for the middle school teachers and their thoughts on the policy. The coaches, teachers and administration urged the board to consider a revised version of the board policy to be brought forth in the upcoming month.

## 10. CLOSED SESSION:

### A. Student Discipline (if applicable)

### B. Employee Review (if applicable)

- i. To discuss the appointment, employment, performance evaluation, discipline, complaints about or dismissal of a specific employee(s) or potential employee(s)

BOARD DID NOT GO INTO CLOSED SESSION



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### **11. RECONVENE OPEN SESSION/CLOSED SESSION ANNOUNCEMENT:**

BOARD DID NOT GO INTO CLOSED SESSION

### **12. ADMINISTRATION REPORT**

Mrs. Lang and Mrs. Learned reported on the following:

- 25 students took the PSAT in October
- Family Photo night was a huge success...Rene Roberts did an excellent job
- Mini Courses have started and the students are really enjoying their classes.
- The Relay for Life CAPE team did a fantastic job, we raised over \$7000...this is a community support program and very important to CAPE.

### **13. BOARD MEMBERS' REPORTS**

A. Correspondence: None

B. Board member reports and Communications:

- Konni Jo reported on the Halloween Parade and how organized the teachers and jr optimist helpers were
- Ada Lee reported on her grandson's birthday party and how well behaved our CAPE community children are even outside the school walls
- Richard gave a brief report on the future high school

### **14. ITEMS FOR FUTURE CONSIDERATION:**

The following items were requested to be on the Agenda at the next regular meeting:

- Honoring the football and volleyball teams
- Honoring Red Ribbon Winners
- Board Policies: Lottery and Sports Teams
- Question on Enrollment numbers from ExEd report

### **15. ADJOURNMENT**

The meeting was adjourned at 6:26 p.m.

Respectfully submitted by Alicia Hoffman





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## BOARD MEETING

**DATE:** October 01, 2012  
**TIME:** 4:00 p.m.  
**PLACE:** CAPE School  
777 Aileen Street  
Camarillo, CA 93010

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### Minutes

**BOARD MEMBERS PRESENT:** Chris Parker, Ada Lee Sullivan, Jill McCrory Richard Busse and Konni Jo Bryant.

**Non-board members present:** Administrators Maryellen Lang and Doreen Learned; Teachers Alicia Peak; Students Madeline Kildee, Nicholas Semaan, Megan Ortgies, Angelina Amado, Kelsey Keefer, Emily Ledesma

#### 1. OFFICIAL OPENING OF MEETING

Chris Parker called the meeting to order at 4:06 p.m.

#### 2. PLEDGE OF ALLEGIANCE

The pledge of allegiance was not said.

#### 3. ADOPTION OF AGENDA

Richard Busse requested that the agenda be revised to include both the June and July financial reports under Item 6A.

**MOTION:** Konni Jo Bryant moved to approve the agenda as presented. The motion was seconded by Jill McCrory and approved on a unanimous, 4-0, voice vote with no abstentions.

#### 4. BOARD HONOREES

##### A. BTSA Graduate Teachers

Administrator Maryellen Lang stated that the teachers were unable to attend and she would like to revisit this at the next board meeting.

##### B. Students who helped with the ice cream social

Ms. Lang stated that Max Ortgies and J.C. Anilao, who could not attend the meeting, signed up parents for vertical response. Administrator Doreen Learned thanked the students and commended them for coming in during their vacation to meet with CAPE's new families and with the incoming kindergartners and help with the event. Those who were recognized were: Madeline Kildee, Nicholas Semaan, Megan Ortgies and Angelina Amado.



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## C. Students who helped with the mock classroom

Administrator Maryellen Lang explained that these students came in and created a classroom situation to assist in the interviewing of eight teachers candidates. She introduced the following eighth-graders:  
Kelsey Keefer, Emily Ledesma,

## 5. BRIEF RECESS FOR HONOREES

## 6. PUBLIC COMMENT: None

## 7. APPROVAL OF MINUTES

### A. June 20, 2012

**MOTION:** Ms. McCrory moved to approve to approve the minutes of June 20, 2012, with the correction of Konni Jo Bryant's name. The motion was seconded by Ms. Bryant. The motion was approved by unanimous, 4-0, voice vote with no abstentions.

### B. September, 10, 2012

**MOTION:** Ms. McCrory moved to approve to approve the the minutes of September, 10, 2012, as presented. The motion was seconded by Ada Lee Sullivan. The motion was approved by unanimous, 4-0, voice vote with no abstentions.

## 8. ACTION ITEMS

### A. Review and possible vote on September 2012 financial statement & check registries (ExEd/Admin)

This item was postponed until the next regular board meeting with the change in meeting schedule.

### B. Review & possible vote on charter BYOD acceptable use policy

Mrs. Lang reported on the Bring Your Own Device policy that allows students to bring electronic devices to read with during Sustained Silent Reading, not for use during class. Students will not be allowed to connect to the Internet and must remain off line. She also answered questions of the board, stating that parents will need to sign an acceptable use agreement.

**Board member Richard Busse arrived at the meeting at 4:27 p.m.**

Mrs. McCrory requested that an in-service be provided for teacher so they are clear on the policy and will be able to answer questions from students and parents.

Recommended changes to Policy 5371:

- Second paragraph: Remove the sentence that begins "Educational purposes include..."
- Third paragraph: Strike the phrase "Without their permission"
- PODs cannot be used to communicate with other POD



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- The policy specifically prohibits cell phones, iPods and small-screen media
- The addition of sentence from the acceptable use agreement stating that administration can check the contents of POD at any time.

**MOTION: Mr. Busse moved to approve the BYOD policy, Policy 5371 with the above-stated changes. The motion was seconded by Mrs. McCrory. The motion was approved by unanimous, 5-0, voice vote with no abstentions.**

C. Review & possible vote on Lottery Procedures

This item was postponed until the next regular board meeting.

## 9. NON-ACTION ITEMS:

A. Charter renewal update (Admin)

Mrs. Learned provided a few copies of the Charter renewal Document, stating it has been delivered to the Oxnard Union High School District. The OUHSD meeting is scheduled for 6:30 p.m. Oct. 10.

B. Prop 29 update (Admin)

Mrs. Learned provided an update on the process, stating that administration requested CAPE continue with the current agreement, saving Prop. 29 costs. They will be presenting to the PVSD board Oct. 18.

## 10. CLOSED SESSION:

A. Student Discipline (if applicable)

B. Employee Review (if applicable)

- To discuss the appointment, employment, performance evaluation, discipline, complaints about or dismissal of a specific employee(s) or potential employee(s)

The board convened in closed session under Item 10B at 5:10 p.m.

## 11. RECONVENE OPEN SESSION/CLOSED SESSION ANNOUNCEMENT:

The board reconvened in open session at 5:21 p.m. There was nothing to report.

## 12. ADMINISTRATION REPORT

Mrs. Lang reported on the following:

- Chatter time
- Cape-A-Thon
- Administration training on the new suspension and expulsion policies and laws
- Attended training on new Special Education laws at VCOE.



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- Three teachers attended bully prevention training at VCOE
- Bully Dudes assembly
- JoAnn Cleland will be teaching at staff development Oct. 19
- Third graders' field trip to The Ranch House
- Eighth graders' field trip to the Ropes Course

### 13. BOARD MEMBERS' REPORTS

A. Correspondence: None

B. Board member reports and Communications:

- Ms. Bryant reported on the Kindergartners' trip to the apple farm. She also said Kindergartners are doing well settling into school.
- Mr. Parker congratulated the PTSO on a successful movie night with a near-full house

### 14. ITEMS FOR FUTURE CONSIDERATION:

The following items were requested to be on the Agenda at the next regular meeting:

- Lottery Policies
- Teacher recognition

### 15. ADJOURNMENT

The meeting was adjourned at 5:34 p.m.

Respectfully submitted by Alicia Hoffman



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## BOARD MEETING

**DATE:** Sept. 10, 2012  
**TIME:** 4:00 p.m.  
**PLACE:** CAPE School  
777 Aileen Street  
Camarillo, CA 93010

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## Minutes

**BOARD MEMBERS PRESENT:** Chris Parker, Ada Lee Sullivan, Jill McCrory and Richard Busse, Konni Jo Bryant.

**Non-board members present:** Administrators Maryellen Lang and Doreen Learned; Teachers Alicia Peak; and PTSO president Brian Hill

### 1. OFFICIAL OPENING OF MEETING

Chris Parker called the meeting to order at 4:11 p.m.

### 2. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Jill McCrory

### 3. ADOPTION OF AGENDA

Richard Busse requested that the agenda be revised to include both the June and July financial reports under Item 6A.

**MOTION: Konni Jo Bryant moved to approve the agenda with the requested change. The motion was seconded by Ada Lee Sullivan and approved on a unanimous, 5-0, voice vote with no abstentions.**

### 4. PUBLIC COMMENT

#### A. PTSO Report (Brian Hill)

PTSO president Brian Hill reported on the following:

- The First PTSO meeting is scheduled for 6:15 p.m. Sept. 11, 2012.
- Officers will be voting on the budget, provided a quorum is present
- Fundraising VPs are looking for Gala(May) and Pasta Palooza (February or March) Chairs
- Website and family directory is up and running and parents should be able to register soon.
- PTSO insurance coverage
- Skating Plus family night out



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representatives whose children no longer attend CAPE; teachers no longer employed by CAPE; and define teachers in this instance as salaried employees.

- Clarify board meeting are during school year only.
- Change board election wording to reflect that nominations are called in November, elections in December, and results announced and board members seated in January.
- Clarify the unexpected board vacancies will be filled by appointment and not election for the remainder of the term in cases of unexpected vacancies.
- Rework wording for drug-related suspension and expulsion to include all prescription drugs.
- Clarify list of discretionary expellable.

**MOTION:** Ms. McCrory moved to approve the draft charter and instruct administration to make the changes discussed and submit it to Oxnard Union High School District to be placed on the agenda for the Oct. 10 OUHSD Board Meeting and copies be submitted to the CAPE Board and a copy placed in the CAPE office for public viewing. The motion was seconded by Mr. Busse. The motion was approved by unanimous, 5-0, voice vote with no abstentions.

## 7. CLOSED SESSION:

- A. Student Discipline (if applicable)
- B. Employee Review (if applicable)
  - i. To discuss the appointment, employment, performance evaluation, discipline, complaints about or dismissal of a specific employee(s) or potential employee(s)

The board convened in closed session under Item 7B at 6:13 p.m.

## 8. RECONVENE OPEN SESSION/CLOSED SESSION ANNOUNCEMENT:

The board reconvened in open session at 6:21 p.m. and announced the approval of the teaching contract for Alicia Peak and Heather Liddell. The motion was approved with a 3-0 vote with Mrs. McCrory and Ms. Bryant abstaining.

## 9. NON-ACTION ITEMS: None

## 10. ADMINISTRATION REPORT

Mrs. Learned and Mrs. Lang reported on the following:

- Completed facilities work by PVSD
- Prop 39 facilities agreement with PVSD and its extension agreement
- Kitchen reconstruction for special education services

# Camarillo Academy of Progressive Education

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## BOARD MEETING

**DATE:** June 20, 2012  
**TIME:** 4:00 p.m.  
**PLACE:** CAPE School  
777 Aileen Street  
Camarillo, CA 93010

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### Minutes

**BOARD MEMBERS PRESENT:** Chris Parker, Ada Lee Sullivan, Jill McCrory and Richard Busse, Konni Jo Bryant.

**Non-board members present:** Administrators Maryellen Lang and Doreen Learned; Teachers Bethany Moore, Exed reps Lisa Boulos and Sonia Olivas

#### 1. OFFICIAL OPENING OF MEETING

Chris Parker called the meeting to order at 4:05 p.m.

#### 2. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Ada Lee Sullivan.

#### 3. ADOPTION OF AGENDA

Board member Richard Busse requested that Action Items 10-A, 10-C and 10-E be heard before Item 8. Board president Chris Parker notified the board that Item 4, 5 and 6-A should be removed as well.

**MOTION:** Richard Busse moved that the board adopt the revised agenda with changes as stated. The motion was seconded by Konnie Jo Bryant and approved on a unanimous, 5-0, voice vote with no abstentions.

#### 6. PUBLIC COMMENT: None

#### 7. APPROVAL OF MINUTES

##### A. May 14, 2012

Jill McCrory requested that the motion for Item 8-E be changed from "The motion was seconded by Mr. McCrory..." to "the motion was seconded by Mrs. McCrory," and Ms. Bryant requested that the bullet item under Item 6-A be changed from "Comet Tails" to "Comet Tales."

**MOTION:** Mrs. McCrory moved to approve the minutes of the May 14, 2012, with the changes suggested corrections to Items 8-E and 6-A. The motion was seconded by Ms. Sullivan, and approved with a unanimous, 5-0 vote with no abstentions.

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## 10. ACTION ITEMS

- A. Review & possible vote on April 2012 financial statement & check registry (ExEd/Admin)

ExEd Representative(s) Lisa Boulos and Sonia Olivas presented the report and answered questions of the board.

**MOTION:** Mr. Busse moved to approve the April 2012 financial statement & check registry. The motion was seconded by Ms. Bryant. The motion was approved by unanimous, 5-0, voice vote with no abstentions.

- C. Review & possible vote on 2012-13 budget & related forecasts (ExEd/Admin)

ExEd Representative(s) Lisa Boulos and Sonia Olivas presented the report and answered questions of the board.

**MOTION:** Mr. Busse moved to approve the 2012-13 budget & related forecasts as submitted. The motion was seconded by Ms. Sullivan. The motion was approved by unanimous, 5-0, voice vote with no abstentions.

- E. Review & possible vote on two-year contract with ExEd (Admin)

ExEd Representative(s) Lisa Boulos and Sonia Olivas presented the report and answered questions of the board. Administrator Doreen Learned recommended that the contract be approved.

**MOTION:** Mrs. McCrory moved to approve a two-year contract with ExEd. The motion was seconded by Ms. Bryant. The motion was approved by unanimous, 5-0, voice vote with no abstentions.

## 8. CLOSED SESSION:

- A. Student Discipline (if applicable)

- B. Employee Review (if applicable)

- i. To discuss the appointment, employment, performance evaluation, discipline, complaints about or dismissal of a specific employee(s) or potential employee(s)

The board convened in closed session at 4:36 p.m.

## 9. RECONVENE OPEN SESSION/CLOSED SESSION ANNOUNCEMENT:

The board reconvened in open session at 5:55 p.m. and there was no action to report.

## 10. ACTION ITEMS (continued)

- B. Review & possible vote on 2012-13 classified and certificated contracts (ExEd/Admin)

Administrator Maryellen Lang delivered the report to the board and answered questions.





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**MOTION: Ms. Sullivan moved to approve the 2012-13 classified and certificated contracts. The motion was seconded by Mr. Busse. The motion was approved by unanimous, 3-0, voice vote with teachers Ms. McCrory and Ms. Bryant abstaining.**

D. Review & possible vote on creation of additional bank accounts (Admin/Finance Committee)

Ms. Sullivan delivered the report of the financial committee, recommending the board open accounts at City National Bank and Wells Fargo to comply with auditors' reports for diversification, and answered questions of the board. Administrators also recommended this action.

**MOTION: Mr. Busse moved that the board accept the finance committee's recommendation to open accounts at City National Bank and Wells Fargo and split the reserve funds equally between those two accounts. The motion was seconded by Ms Sullivan. The motion was approved by unanimous, 5-0, voice vote with no abstentions.**

F. Review & possible vote on changes to the 8th grade Washington, D.C., trip (Admin)

Administrator Ms. Lang presented the report and presented changes and alternatives to the current Washington, D.C., trip and answered questions of the board. Administrators recommended Mrs. Kavon the option of either developing a trip to Washington, D.C. or to Washington, D.C., and Williamsburg.

**MOTION: Mrs. Busse moved to give Mrs. Kavon the option to either Washington, D.C. or Washington, D.C. and Williamsburg for five days. The motion seconded by Mrs. McCrory and was approved by unanimous, 5-0, voice vote with no abstentions.**

G. Review & possible vote on 2012-13 Board calendar (Board/Admin)

Board members discussed possible meeting times and dates for 2012-13. The board agreed meeting at 4 p.m. the second Monday of the month, starting in September and ending with July with the following exceptions:

- January canceled
- Feb. 18
- April 27

**MOTION: Mr. Busse moved to approve the 2012-13 board calendar, as discussed. The motion was seconded by Ms Bryant. The motion was approved by unanimous, 5-0, voice vote with no abstentions.**

## 11. NON-ACTION ITEMS

A. Charter renewal document (Admin)

Mrs. Learned delivered the report and answered questions of the board.



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## 12. ADMINISTRATION REPORT

Ms. Lang reported on the following:

- Employees will now be paid on the 15<sup>th</sup> and last day of every month.
- On Aug. 27 board members are invited to a staff and board team-building exercise
- A teacher-administration summer book club
- CAPE received more than \$1,000 in donate books from the closure of Somis Charter School

## 13. BOARD MEMBERS' REPORTS

A. Correspondence: None

B. Board members' reports and communications

- Mr. Busse commented on the eighth-grade promotion ceremony and suggested board members have their picture taken in front of the Distinguished Schools signs with the newspaper article
- Ms. Sullivan commented on the track meet and how impressed the kids did last year and how much they improved
- Mr. Parker commented on the eighth-grade promotion ceremony. He suggested the chorus performances did not have to be scheduled as late as it was.
- Mrs. McCrory commented on the musical theater performance and suggested splitting the grades up given how crowded it was.

14. ITEMS FOR FUTURE CONSIDERATION: None

## 15. ADJOURNMENT

The meeting was adjourned at 6:39 p.m.

Respectfully submitted by Alicia Hoffman