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## BOARD MEETING

**DATE:** August 10, 2023  
**TIME:** 3:00 p.m.  
**PLACE:** CAPE School  
777 Aileen Street  
Camarillo, CA  
93010

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## MINUTES

1. OFFICIAL OPENING OF MEETING 3:05PM  
Jill Beigh called the meeting to order at 3:05 p.m.  
Board members in attendance include Anna Sorensen, Brian Roberts, Meena Turna and Jill Beigh. Quorum was reached and the meeting was held in person at CAPE school.
2. PLEDGE OF ALLEGIANCE – The pledge of allegiance was led by Brian Roberts.
3. ADOPTION OF AGENDA – The Agenda was updated with the removal of Item Action A and Item Action B due to last minute updates to the data at the time of the meeting.  
**MOTION: Mrs. Turna moved to accept the Agenda as newly presented. The motion was seconded by Mr. Roberts. The motion was approved by unanimous, 4-0-0 voice vote with no abstentions.**
4. RECOGNITION - Admin and teachers gave a shoutout to Casey Garner, the new head of maintenance. He has been phenomenal over the summer - he is well-liked by teachers, proactive in his approach and learning to work well with PVSD.
5. PUBLIC COMMENT - None
6. APPROVAL OF MINUTES



- A. **June 12, 2023 – MOTION: Mr. Roberts moved to accept the June 23, 2023 minutes as presented. The motion was seconded by Mrs. Sorensen The motion was approved by unanimous, 4-0-0 voice vote with no abstentions.**

7. ACTION ITEMS

A. Review and possible vote on the 2022-2023 Consolidated Application (Admin). The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various federal programs to county offices, school districts, and direct-funded charter schools throughout California. CAPE does not generally apply for or receive Federal Funding due to a low number of Free & Reduced and unduplicated pupils (UDP) but CAPE still needs to fill out the Consolidate App annually to show that they are not applying for Federal Funding which requires filling out the Homeless Policy and Protected Payer questionnaires. **MOTION: Mrs. Sorensen moved to accept the Consolidated Application (ConApp) as presented. The motion was seconded by Mrs. Turna. The motion was approved by unanimous 4-0-0 voice vote with no abstentions.**

8. CLOSED SESSION - none
9. RECONVENE OPEN SESSION/CLOSED SESSION ANNOUNCEMENT - No closed session necessary.
10. ADMINISTRATION REPORT – Updates on the fence at CAPE: Admin had a meeting with Chris Johnston (Assistant Superintendent, Business Services, PVSD) and Dr. Danielle Cortes (Superintendent, PVSD) - CAPE is in negotiations with PVSD to move the fence however there is hesitation to take away green space from the community; CAPE does pay rent and water for the land in question. CAPE has also asked for a removable portable near teachers parking lot and to push out the fence and is currently



waiting for PVSD's resident architect to approve plans. The Kindergarten playground structure was supposed to be put up over the summer however it has been delayed due to a supply chain issue - this playground is paid for by bond money. Also, there have been updates to the unaudited Actuals and June financials which is why they were not presented at today's meeting; CAPE's special education funding does not come directly from the state but rather through OUHSD; Anna Campbell is the new contact for these funds and she did some research and found that CAPE has not been paid since 2019/2020 school year and is owed a significant amount (\$1.172 million); therefore the unaudited Actuals have changed and will be presented at the next meeting with all updates. Admin is looking forward to a good start of the new school year.

#### 11. MEMBERS' REPORT

- Mrs. Sorensen – summer went by very quickly and she is ready to get back into it. Mrs. Sorensen went to New York with Ms. Mia Hernandez for the Lucy Caulkins readers' workshop - had a great time. The classrooms look great - Casey has been communicating with teachers and welcoming everyone back on campus.
- Mr. Roberts – Excited to be the Flag football coach again for season 11. Excited to do third year in Fifth grade with Mr. Forbes. Excited for the 6th grade Catalina Trip in October again.
- Mrs. Beigh – Would to welcome everyone back and wishes good luck with start of the school year.
- Mrs. Turna – Looking forward to start of the new school year. 8th graders seem excited for this year. Good luck to everyone.

#### 9. ADJOURNMENT– at 3:44pm.

Respectfully submitted by Meena Turna.