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## BOARD MEETING

**DATE:** March 18, 2019  
**TIME:** 3:00 p.m.  
**PLACE:** CAPE School  
777 Aileen Street  
Camarillo, CA 93010

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## MINUTES

### 1. OFFICIAL OPENING OF MEETING

Ada Lee Sullivan called the meeting to order at 3:04pm

Board members in attendance include Ada Lee Sullivan, Jill Beigh, Jason McAuliffe, Kimberly Brown, and Anna Sorensen.

### 2. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Justine Lambert.

### 3. ADOPTION OF AGENDA – **MOTION: Mrs. Beigh moved to accept the Agenda with the change of moving 8A to 4D. The motion was seconded by Mr. McAuliffe. The motion was approved by unanimous, 4-0 voice vote with no abstentions.**

### 4. RECOGNITION OF CAPE COMMUNITY MEMBERS

A. Sophia Emens, Inspirational Women Essay Ventura County Middle School Writing Competition – Sophia not present at meeting. Mrs. Brown recognized Sophia for her essay about her mother. Mrs. Brown commented about how Sophia is a remarkable student, very responsible, a loyal friend, and has no doubt she will be a future inspirational woman.

B. Girls Basketball Team – Mrs. Martin recognized the team for a wonderful season, how proud she is of them, and that they made the playoffs. Admin thanked Mrs. Martin for stepping in and coaching the team this season.

C. CAPE Super Quiz Team – Mr. Roberts and Mr. Forbes recognized the Super Quiz team and stated that they will be heading to Monte Vista tomorrow for city-wide tournament. They have been working since Thanksgiving on one of the most difficult



books they have ever had for Super Quiz. Parents thanked Mr. Roberts, Mr. Forbes, and Mrs. Forbes for all their hard work and encouraging the kids.

D. Swearing in of new Board member for teacher seat (seat terms Jan. 2019 to Jan. 2021) Anna Sorensen (Board President) – Mrs. Sorensen sworn in as teacher representative.

5. PUBLIC COMMENT

A. PTSO Report (PTSO Representative) – No PTSO representative in attendance. CAPE golf tournament will be on April 26<sup>th</sup>, and the top golfer will get the new Bob Taylor trophy.

B. Other members of the Public – No public comment.

6. APPROVAL OF MINUTES

A. January 28, 2019 – **MOTION: Mrs. Brown moved to approve the minutes with the change of the word “with” to “will” in section 8F. The motion was seconded by Mrs. Beigh. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

7. NON-ACTION ITEMS

A. Letter of Intent to Purchase the location at 330 Skyway Drive, Camarillo CA (Joel Kirschenstein and David Kim) – Joel and David not present. Board gave Admin permission last meeting to start negotiating with Oxnard Union High School District. Realtors not very responsive and Admin put negotiations on hold. Realtors sent new offer after which Admin spoke with lawyers about terms. Admin recommending not moving forward with this property due to other community groups’ involvement in theater, potential management issues, spreading Admin to thin, and possible new State laws school will need to focus on. Board agrees that theater is more of a “want” than a “need”, and that rescinding the offer is best decision. No further action needed.

B. Prop 39 Update on current facility (Administration) – Admin still in negotiations, only offering CAPE a 1-year deal. Looking at things to be done on campus this summer as part of bond. Admin should have update soon.



8. ACTION ITEMS

A. Review and possible vote on January 2019 Financials and Check Registry (ExEd) –

**MOTION: Mr. McAuliffe moved to approve the January 2019 Financials and Check Registry. The motion was seconded by Mrs. Brown. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

B. Review and possible vote on 2<sup>nd</sup> Interim Report (ExEd) – No major surprises. Report already signed and sent. **MOTION: Mrs. Beigh moved to approve the 2<sup>nd</sup> Interim Report. The motion was seconded by Mr. McAuliffe. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

C. Review and possible vote on updated Education for Homeless Children Board Policy (Administration) – Had to change wording in policy due to CAPE being a lottery school. CAPE works with Ventura County on homeless children situations. **MOTION: Mrs. Brown moved to approve the Education for Homeless Children Board Policy. The motion was seconded by Mrs. Sorensen. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

9. CLOSED SESSION – No closed session held.

10. ADMINISTRATION REPORT

- Last Saturday was Mrs. Beigh's birthday. Happy Birthday Jill.
- CAPE Gala was a huge hit and very fun night. Raised about \$18,000.
- Mini courses started last week. Maryellen teaching a crochet course.
- Mrs. Fig's Bookworm event was great. Special thanks to all the teachers who came out, to Ms. Kavon for stepping up and wearing many hats during event, and to Mr. Roberts for the event setup. Gave Connie a book from the entire school and a picture. Connie said it was the nicest gift she has received.
- Pi Night was fabulous, PTSO did a great job. Got actual moon pies this year.
- International Night will be on April 11<sup>th</sup>.

11. BOARD MEMBERS' REPORT

- Mrs. Beigh – Gala was so much fun. Pi Night was wonderful. Congratulations to Mr. Roberts for winning the Matilda tickets.



- Mrs. Brown – “Sci-Pi” Night evening with the Discovery Center. CAPE was one of the first schools to have them onsite, now sharing them with other schools. Turnout was phenomenal. Thank you to all the teachers for helping with all the activities. There will be 65 8<sup>th</sup> graders going to Knott’s Berry Farm, which was rescheduled from November due to fires.
- Mrs. Sorensen – Her 2<sup>nd</sup> graders loved Pi Night. Just got back from Natural History Museum, and now designing exhibits. Studying heroes and will do presentations soon. Gala was fantastic and liked that people could come after dinner.
- Mrs. Sullivan – Enjoyed the Gala. Thought the band was really good and enjoyed watching everyone dance.
- Mr. McAuliffe – Gala was amazing and had a very fun night. Pi Night was great, and Mrs. Fig’s event was fun.

**12. ADJOURNMENT** – at 4:21pm

Respectfully submitted by Jason McAuliffe