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## BOARD MEETING

**DATE:** November 5, 2018  
**TIME:** 6:00 p.m.  
**PLACE:** CAPE School  
777 Aileen Street  
Camarillo, CA 93010

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## MINUTES

### 1. OFFICIAL OPENING OF MEETING

Ada Lee Sullivan called the meeting to order at 6:02pm

Board members in attendance include Ada Lee Sullivan, Jill Beigh, Michele Keefer, Jason McAuliffe and Brian Roberts.

### 2. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mia Nelson.

### 3. ADOPTION OF AGENDA

**MOTION: Ms. Keefer moved to accept the Agenda. The motion was seconded by Mr. McAuliffe, and approved unanimous, 5-0, voice vote with no abstentions.**

### 4. RECOGNITION OF CAPE COMMUNITY MEMBERS

A. Clarissa Saint was recognized for her achievement of reaching the level of Blackbelt.

B. CAPE Red Ribbon Essay Winner- All the following student essays went on to the city level for achieving top level in our school grade levels: Regan Hill(7<sup>th</sup>), Mia Nelson(8<sup>th</sup>), Madilyn Jenkins(6<sup>th</sup>), Ishana Bajwa (3<sup>rd</sup>), Leah Bailey (4<sup>th</sup>), Katelyn Cheng (5<sup>th</sup>)

C. CAPE Cares Participants – All the students participating in Cape Cares received shirts, and we are hoping the older kids can mentor the younger kids in to community service. So far, the students have made about 30 blankets, and cards. This was the first of 3 events for the Cape Cares volunteers.

### 5. PUBLIC COMMENT

A. PTSO Report (PTSO Representative)- No rep available. Admin commented that mini courses are finishing up, and the PTSO is working on getting the GALA ready.

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## 6. APPROVAL OF MINUTES

A. October 15, 2018 – Postponed until next meeting.

## 7. NON-ACTION ITEMS

A. Prop 39 Update (Admin)- Administration has submitted the paperwork for Prop 39 on Oct. 30<sup>th</sup>. We are asking for a multi-year deal to take us through end our current charter approval.

B. California Healthy Kids, Staff and Parent survey Results – Administration reported that the survey is now closed, and analysis will be here for the December meeting. We had 49 fifth graders, 50 seventh graders, 30 staff members, and 120 parent participants.

C. Election Process for Teacher Positions on the board- President Sullivan announced self-nominations for the teacher position is open until November 16<sup>th</sup>.

## 8. ACTION ITEMS

A. Review and possible vote on the FY 17/18 LCAP dashboard and measurable outcomes - **MOTION: Mr. McAuliffe moved to approve the FY 17/18 LCAP dashboard and measurable outcomes. The motion was seconded by Mrs. Beigh. The motion was approved by unanimous, 5-0, voice vote with no abstentions.**

9. CLOSED SESSION- No closed session.

10. ADMINISTRATION REPORT – Happy to report we filled 12 copier boxes filled with candy to send in to the city-wide competition through Dr. Nguyen’s office, where all the candy will be donated to troops overseas.

Our school collected 3 boxes of socks for Casa Pacifica during Red Ribbon Week, and one full car of can goods for the Ventura County Food Share.

Dec. 7-9<sup>th</sup> the Cinderella Jr. play will be happening at the Camarillo Skyway Playhouse. ALICE Certification is in progress, and almost finished.

Wednesday the 7<sup>th</sup> we will be hosting a Parent Night for Active Shooter Training from Ventura County, and December 3<sup>rd</sup> we will host another Parent Night called Cyber Cop and will deal with internet safety.

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Veteran Flag Salute and Proud to be an American Assembly will be this Friday, November 9<sup>th</sup>. The Veteran's Wall is back up in the office.

We have a new conference schedule this year and it will begin this week on Wednesday.

11. BOARD MEMBERS' REPORT-

Mr. Roberts – Flag football has a win today. Lunchbox League is winding down. Super Quiz we will be getting the big book reveal next Tuesday, and they will be adding a member having teams of 6 this year. 5<sup>th</sup> Grade will be going to the Getty tomorrow.

Mrs. Beigh – Jenna loved participating in CAPE Cares, and we are looking forward to conferences. Participating in the play has been fun but turning the candy for the drive was a bitter sweet moment.

Ms. Keefer – The 6<sup>th</sup> graders are finishing up the ocean frieze including research and models, and they have done a great job.

Mr. McAuliffe – The Halloween Parade was a lot of fun as always. He got to coach his first volleyball game while Mr. Prendergast was in Hawaii and scored a win. Received a call from Mr. Prendergast and had to redirect him back to his vacation. He is looking forward to the play, his daughter Brooklyn is in it.

Mrs. Sullivan – Next Wednesday is the Optimist Red Ribbon Awards Night at PVESA, at the old El Rancho site.

12. ADJOURNMENT - at 6:38p.m.

Respectfully submitted by Michele Keefer