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## BOARD MEETING

**DATE:** October 19, 2020  
**TIME:** 3:00 p.m.  
**PLACE:** GoToWebinar  
Teleconference

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## MINUTES

1. OFFICIAL OPENING OF MEETING

Jason McAuliffe called the meeting to order at 3:04 p.m.

Board members in attendance include Jason McAuliffe, Jill Beigh, Kimberly Brown, Anna Sorensen, and Layton Spracklen. The meeting was held via GoToWebinar.

2. PLEDGE OF ALLEGIANCE – The pledge of allegiance was led by Mrs. Sorensen.

3. ADOPTION OF AGENDA – **MOTION: Mrs. Brown moved to accept the Agenda as presented. The motion was seconded by Mr. Spracklen. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

4. PUBLIC COMMENT - A public comment was submitted by Maryellen Parker who gave kudos to CAPE. She commented that she was pleased with the creativity of the CAPE staff, and thanked them.

5. APPROVAL OF MINUTES -

A. July 20, 2020 - **MOTION: Mr. Spracklen moved to accept the July 20, 2020 minutes as presented. The motion was seconded by Mrs. Brown. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

B. August 17, 2020 - **MOTION: Mrs. Sorensen moved to accept the August 17, 2020 minutes as presented. The motion was seconded by Mr. Spracklen. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**



- C. September 21, 2020 - **MOTION: Mrs. Brown moved to accept the September 21, 2020 minutes as presented. The motion was seconded by Mrs. Sorensen. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**
6. ADMIN REPORT
- A. Remote Learning - Phase 2 of school reopening plan. Remote learning is a work in progress.
- i. Concerns from our Stakeholders: Admin provided several concerns from CAPE's stakeholders. Some of the concerns included, a common time for coming to and from campus for grades K-8 for siblings; Similar Time Allotment for those who choose to stay Remote Only (which was almost 70% of CAPE's population); Parents sending their children to school sick; Prep Time for teachers trying to teach remote and in-person instruction daily; Safety of students as they enter the campus - social distancing and masks before coming onto campus; Pre-active vs. Reactive in school exposure; Quarantining of Classes, Quads, Whole School; Contact Tracing by VCPHD; and Chance to Return in January to in-person - when OUHSD returns.
  - ii. Health Assessment Before School Each Day: Admin provided a list of questions that that need to be asked each day before children are sent to school for in-person instruction.
  - iii. Remote Learning Schedule: Admin provided sample schedules for each grade level with estimates as to how time may be allotted for students participating with in-person instruction.
  - iv. Timelines to shift into Phase 2 - Kindergarten and First Grade:  
Monday November 2, 2020; Second through Fourth Grade:



Monday November 9, 2020; Fifth and Sixth Grade: Thursday November 12, 2020; and Seventh and Eighth Grade: Monday November 16, 2020.

- B. PTSO Communication and Fundraising - PTSO reported to Admin that the CAPE Harvest Run had already generated close to \$5,000. Thank you to Mr. Barkin who organized Pumpkinpalooza, which will take place Friday, October 30th. The community may bring their carved pumpkins to drop-off at CAPE between 2pm and 6pm and return for the viewing between 7pm and 9pm.
- C. Other Items -
  - i. Thank you to Stephanie Montenegro for organizing the lunch provided by the CAPE community for the wonderful CAPE staff. It made the staff very happy and was very much appreciated.
  - ii. Thank you to the CAPE staff for taking care of Admin on “Bosses Day.” Admin felt very appreciated.
  - iii. ADMIN and staff are trying to figure out the best way to schedule student conferences.
  - iv. The Special Education team is doing testing and it has been great to see some student’s faces.

## 7. ACTION ITEMS

- A. Review and possible vote on July and August 2020 Financials and Check Registry (ExEd) - **MOTION: Mrs. Brown moved to approve the July and August 2020 Financials and Check Registry. The motion was seconded by Mr. Spracklen. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**



## 8. BOARD MEMBERS' REPORT

- Mrs. Sorensen – Thank you to the CAPE community for the lunch on Friday. Everything was delicious. She is excited about the “Night of the Jacks” and plans on carving her pumpkin on Wednesday night. Thank you to Admin for getting input from the teacher’s when putting together the Phase 2 schedules. She knows how hard Admin has worked to try to make the schedule work for everyone. Last, she stated she has had higher student attendance in her classroom, via Zoom, than ever before. She thanked parents for making school a priority and stated that it was really great.
- Mr. Spracklen - He echoed Mrs. Sorensen’s comments. He thanked Admin for having Chatter Time for the community and for keeping the message consistent. He thanked teachers for all their additional time with students. He noticed the students are getting better at remote learning and gave kudos to all teachers and staff for being available. He said to keep doing what CAPE is doing and he is looking forward to the kids coming back. He can see how safely everything is being done in bringing students back and he is proud to be a part of CAPE.
- Mrs. Brown – She reiterated the thank you for the lunch provided by the community and said it was a nice opportunity for the teachers to get out of their classrooms. She said it was a truly joyful day. She expressed her gratitude to Admin for their monumental task to meet the needs of all stakeholders in bringing students back to campus. She thanked Admin for giving all involved, a voice. She stated she is proud of the Comet perseverance and what we have been able to do. She stated she is starting to master her laboratory demonstrations. She loves how everyone is Zooming together. She is looking forward to the Harvest Parade costumes. She enjoyed the VCOE meeting last week and found it very informative and a lot of good information was shared.



- Mrs. Beigh – Thank you to our teachers for their kind and encouraging words to their students. As usual, they go above and beyond what is asked of them as educators. She is looking forward to the virtual Harvest Parade and Pumpkinpalooza. She stated that it is amazing how Admin bends over backward to give the community the special extra events that sets CAPE apart from other schools, even with all the additional burdens due to COVID-19. Picture day seemed like it went very smoothly. Thank you to everyone that helped make that possible. In honor of former teacher representative board member, Bryan Roberts, “Go Dodgers.”
- Mr. McAuliffe – Everyone covered everything in their board reports. He stated that the governing workshop was informative and provided interesting updates regarding COVID-19. He is looking forward to Pumpkinpalooza and the Harvest Run. He stated these events are fun for parents too. He appreciates CAPE’s teamwork and the teachers for their creativity with lessons. Thank you to the younger grade teachers because he knows how challenging it must be with the younger students. Thank you to all teachers for their patience with the kids. Thank you to the whole staff, Admin, and everyone. It is remarkable what you do.

8. ADJOURNMENT– at 4:07 p.m.

Respectfully submitted by Jill Beigh