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## BOARD MEETING

**DATE:** October 15, 2018  
**TIME:** 3:00 p.m.  
**PLACE:** CAPE School  
777 Aileen Street  
Camarillo, CA 93010

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## MINUTES

### 1. OFFICIAL OPENING OF MEETING

Ada Lee Sullivan called the meeting to order at 3:02pm

Board members in attendance include Ada Lee Sullivan, Jill Beigh, Michele Keefer, Jason McAuliffe and Brian Roberts.

### 2. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Brooklyn McAuliffe.

### 3. ADOPTION OF AGENDA

**MOTION: Ms. Keefer moved to accept the Agenda, with amendment to taking out 8C, and no Closed Session. The motion was seconded by Mrs. Beigh, and approved unanimous, 5-0, voice vote with no abstentions.**

### 4. RECOGNITION OF CAPE COMMUNITY MEMBERS

Izzy Gallegos was recognized for her accomplishments in achieving World Champion status in her martial arts age group for both Forms and Weapons.

### 5. PUBLIC COMMENT

A. PTSO Report (PTSO Representative)- No rep available. They have achieved 21K of 25K goal for the CAPE -a-Thon "CAPE Warrior" event.

B. Jen Mackay addressed our Kindergarten programs. She is appreciative to see the kinder on the agenda and that we are talking about it. She thanked the kinder teachers for being here. She expressed that parents she is talking to feel that more time means more of things CAPE does well. The schedule she has presented would allow all 3 kinders to be longer. She believes the admin are creative and can make things happen when possible.



Julie White addressed the kinder options of 3 full days, and that one of the main reasons is for daycare and has some concern about shuffling kids from classroom to classroom.

## 6. APPROVAL OF MINUTES

- A. September 17, 2018 - **MOTION: Mr. McAuliffe moved to approve the minutes as presented. The motion was seconded by Mr. Roberts. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

## 7. NON-ACTION ITEMS

- A. Kindergarten Class configurations- Ms. Lang presented a PowerPoint with information regarding the altering of the kindergarten schedule. Important point to remember pointed out by our lawyers was that if we make any changes to our core program, our charter will need to be opened and re-approved with OUHSD. Printed copy of PowerPoint is filed with the notes of the secretary. Mrs. Sage added comments regarding the changing of the program, thanking Mrs. Mackay for listening and bringing these options to the board. She appreciated being listened to by parents. She also included some comments regarding her concerns logistically with the spacial and environment changes, as well as timing issues.

## 8. ACTION ITEMS

- A. Review and possible vote on August and September 2018 Financials and Check Registry (ExEd)- **MOTION: Mr. Roberts moved to approve the August and September 2018 Financials and Check Registry. The motion was seconded by Mr. McAuliffe. The motion was approved by unanimous, 5-0-0, voice vote with no abstentions.**
- B. Review and possible vote on the FY17/18 Final Audit Draft (ExEd)- **MOTION: Mr. Roberts moved to approve the FY17/18 Final Audit Draft. The motion was seconded by Mrs. Beigh. The motion was approved by unanimous, 5-0-0, voice vote with no abstentions.**

9. CLOSED SESSION- No closed session.



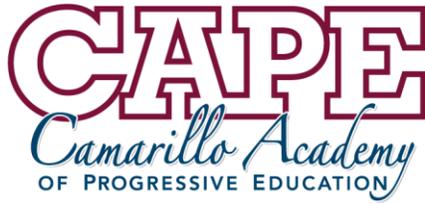
10. ADMINISTRATION REPORT –

- Ms. Learned wanted to thank the McAuliffe family because it looks like we have an audience, as well as Maryellen Parker for being here today in attendance.
- Our Family Fitness event on Saturday included 4 families on a hike at Wildwood in T.O. It was fun, muddy, and included great conversation. The next event will be biking, and the third event later this year will be Zumba.
- Today Administration signed CAPE up for a booth at Santa to the Sea, this will continue to help us move forward with outreach to the Oxnard Plain. We will also have Mr. Ruiz and Mrs. Odell set up a table at Walmart in Oxnard, to pass our pamphlets in Spanish for the Oxnard community.
- Ms. Learned will be attending the UCLA game with 130 of our CAPE community members.
- October 8<sup>th</sup> Staff development included the Sheriff's department coming to discuss Active shooter scenarios. They are coming back Nov.6 for a Parent Night. We are working to change the date, so it does not conflict with Election day.
- Alice training is ongoing now. It is an online Alice Certification. Admin will send the board members the video that the teachers have seen.
- The attic was cleaned out and a shredder was hired to dispose of material no longer necessary.
- Mrs. Glasby has been asked to decorate a float for the Camarillo Christmas Parade with the "Fairy Tale" theme for CAPE.

10. BOARD MEMBERS' REPORT-

Mr. McAuliffe – Reported enjoying helping Mr. Prendergast coach volleyball. He also enjoyed watching the CAPE-a-Thon sessions with his kids.

Mr. Roberts – Thank you to Admin for getting up on Saturday and hiking with families. He enjoyed via social media. Last week he saw multiple levels doing Big and Little Buddy programs and enjoying themselves. 3<sup>rd</sup> grade went on a fieldtrip to the Camarillo Ranch House. CAPE Flag football a younger team this year but playing strong against the other



middle school, proved by our win against Santa Rosa last week (apparently a long time coming). He has been to some volleyball games and the enthusiasm is great to see.

Mrs. Beigh – Reported having heard great things about CAPE-a-Thon, very excited about the upcoming play and mini course.

Ms. Keefer – The CIMI trip with 6<sup>th</sup> grade was fabulous, we didn't have any bad weather or sick kids on the boat. Great learning classes and the food was back to great standards.

Kids had great time with squid dissections and labs. Came back to fun at the CAPE-a-thon, and we are getting down to some serious academics in the classroom.

Mrs. Sullivan – Reported that Optimist Club today had a list of those running for PVSD School Board. She has invited Becky Cramer to come and visit CAPE. She reminds us all that Election Day is coming and everyone needs to vote. She would be happy to educate anyone on candidates if they have questions, she always has an opinion. She will look into Youth We Appreciate and Red Ribbon Writing Contest dates and information.

10. ADJOURNMENT - at 4:27p.m.

Respectfully submitted by Michele Keefer