



Camarillo Academy of Progressive Education  
777 Aileen St., Camarillo, CA 93010  
(805) 384-1415 Fax: (805) 384-1473

DATE: September 15, 2009  
TIME: 6:30 p.m.  
PLACE: CAPE Charter School  
777 Aileen St.  
Camarillo, CA 93010

## MINUTES

**Board Members Present:** Chris Parker, Ada Lee Sullivan, Gloria Miele, Jill McCrory and Judith Laurentowski.

**Non-Board Members Present:** Superintendent/Principal Janet Kanongata'a, Director of Education Maryellen Lang, Director of Operations Doreen Learned, new teachers Jenna Murray, Michele Keefer, Kiki Foster, Brian Roberts, Kimberly Brown and parents. The meeting was called to order by Chris Parker at 6:40 p.m. Stacy Roth led the Pledge of Allegiance.

**Adoption of Agenda:** Judith Laurentowski moved to approve the agenda. Ada Lee Sullivan seconded the motion and it passed unanimously.

**Board Recognitions:** Maryellen Lang introduced the new teachers. Jenna Murray is the new Kindergarten teacher, Michele Keefer will job share in the second grade, Kiki Foster is a new third grade teacher, Brian Roberts is teaching sixth grade and Kimberly Brown is teaching seventh grade.

**Audience to Address the Board of Trustees:** No one was present to address the board.

**Approval of Minutes:** Ada Lee Sullivan made a motion to approve the minutes of the June 24, 2009 meeting. Jill seconded the motion and it passed unanimously.

**Public Hearing:** Tom Wood presented a proposal for the creation of a Board policy on Corporate Sponsorship. Several audience members spoke in favor of it, including Stacey Roth, Kathleen DiGiglio and PTSO co-president Linda Martinez. It was discussed among the board members with all five board members expressing support for some type of Corporate Sponsorship policy that would allow CAPE representatives to pursue corporate sponsorship opportunities while still protecting CAPE's reputation and legal standing. The Administration team expressed support of a Board policy as well. Ada Lee Sullivan, Doreen Learned and Tom Wood were appointed as an Ad Hoc group to develop a Board by-law proposal policy based on other charter schools' policies, to be ready for the next board meeting.

**Consent Calendar:** Donations were received from the Sobilik, Morse and Gucciardo families. Gloria Miele made a motion to accept the consent calendar. Ada Lee Sullivan seconded the motion and it passed unanimously.

## Action Items:

**Item 9A: School calendar.** The dates for Spring Break needed to be changed to bring CAPE's Spring break in line with the OUHSD and PVSD Spring breaks. Judith Laurentowski made a motion to approve the new calendar. Gloria Miele seconded the motion and it passed unanimously.

**Item 9B: Board elections.** The two parent seats on the Board and the Community Member seat on the Board are up for re-election this November. Chris Parker moved that:

- 1) The Administration will be the Election Committee, and that the Election Committee will publicize that CAPE is accepting nominees for the 3 positions. Only self-nominations will be accepted, and anyone nominating themselves must include a brief biography that (at the minimum) explains how they qualify for the position they are seeking (parent or community member with expertise in areas "critical to school success" as defined in Section 3 of the Charter).
- 2) The Election Committee will announce at the October CAPE Board meeting who the qualified candidates are and that the election will be held no less than 7 days after that October meeting (per Section 6). If there are two or fewer qualified candidates for the two parents seats, the qualified candidate(s) will be declared the winner of the seat(s) and an election will not be held. If there is one qualified candidate for the community seat, that person will be declared the winner of the seat and an election will not be held.
- 3) If an election is necessary, it will be held no sooner than 7 days after the Board of Directors October meeting and overseen by the Election Committee. One ballot will be allotted for each primary residence with CAPE students.
- 4) The ballots will be counted at the November Board of Directors meeting and winner(s) announced at that time. They will begin serving at the December CAPE Board of Directors Organizational meeting.

Jill McCrory seconded the motion and it passed unanimously.

**Item 9C: Unaudited Actuals.** Janet Kanongata presented the financial report. Gloria Miele made a motion to accept them. Judith Laurentowski seconded the motion and it passed unanimously.

**Non-Action Items:** There was discussion on the communication between Administration and the board, stemming from a summer email survey about interest in an after-school care program, and the decision to not broadcast President Obama's speech live throughout the school. Board members and Administration members discussed those issues, and concluded by agreeing that there can and should be more communication between both groups, even via quick email messages.

**Superintendent's Report:** Janet said Back to School Night was very positive and the Book Fair was successful. CAPE has two robotic teams that will be competing this year in the PVEF-sponsored tournaments. CELDT testing will be in October as well as the CAPE-a-Thon. Red Ribbon Week will start on October 19<sup>th</sup>. The Home Team board outside of the main office has been very successful. On October 8<sup>th</sup> the Middle School teachers will be going to New West Charter School to observe.

**Board Members' Report:** Gloria Miele spoke with Jennifer Miller (member of the Pleasant Valley School District Board of Trustees) at a public event. Mrs. Miller encouraged the CAPE Community to speak directly with the PVSD Board so there are no miscommunications. Mrs. Miller

expressed support of the CAPE Charter School and its community. All of the Board members reported on numerous CAPE events that they have attended in recent weeks.

**Items for Future Consideration:** Added to the Agenda for October, to be posted ASAP instead of only 3 days before the Oct. 20 meeting, as required by state law.

**Adjournment:** The meeting was adjourned at 9:06 p.m.

Respectfully submitted by:  
Jeanne Petrucci