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## BOARD MEETING

**DATE:** March 21, 2022  
**TIME:** 3:30 p.m.  
**PLACE:** CAPE School  
777 Aileen Street  
Camarillo, CA, 93010

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## MINUTES

### 1. OFFICIAL OPENING OF MEETING

Jill Beigh called the meeting to order at 3:34pm.

Board members in attendance include Jill Beigh, Kim Brown, and Mandeep (Meena) Turna.

Quorum reached and meeting was held in person in the CCR at CAPE School.

### 2. PLEDGE OF ALLEGIANCE - The pledge of allegiance was led by Dean L, student, 7th grade.

### 3. ADOPTION OF AGENDA - **MOTION: Ms. Brown moved to accept the Agenda as presented. The motion was seconded by Ms. Turna. The motion was approved by unanimous 3-0-0 voice vote with no abstentions.**

### 4. RECOGNITION OF CAPE COMMUNITY MEMBERS

A. Arth D.-3rd place in the County Wide Spelling Bee(Coordinator Camille Despain)- A certificate of recognition was presented to Arth by Ms. Despain. Arth worked hard and won 3rd place in the Ventura County Spelling Bee. Last year he went to the Scripps National Spelling Bee and placed very well. Example of words: bifurcate, comptroller, bisque, canions. The board is proud of Arth and looks forward to seeing him in the spelling bee again next year.

B. Girls & Boys Basketball Teams (Coaches Kim Martin & Brian Roberts). Both teams had an abbreviated season. The boys basketball team came together as a team within two days, with some boys having played a shortened season in 6th grade (2020) and returning now for a shortened season in 8th grade. Boys Basketball team recognized with pride by coach Brian Roberts - in attendance were Magnus O., Dean L. and Chase A. The girls



basketball team played a shortened season in 5th grade (2020) and came together in 7th grade to win both games. Girls Basketball team recognized with pride by coach Kim Martin - in attendance were Marisol T. and Emerson M. Both coaches and all team members are looking forward to a more normal season next school year. The Board is proud of these students and wishes them the best for the next sports season.

- C. CAPE Superquiz Team (Coaches Travis Forbes, Stephanie Forbes and Brian Roberts)
- CAPE sent two teams of 6 students to the CAO Superquiz this year - the subject was geography and the students spent the last few months memorizing facts about every country in the world. Coaches were impressed by their dedication and found this to be the hardest working group they have coached. Despite some hurdles, the kids came together and took first place in both divisions. Every team member also took first or second place in their individual sections - and Jacob (5th) was the first student in history of Superquiz to get a perfect score in his individual section. Coaches Forbes, Forbes & Roberts recognized the Superquiz team - in attendance were Ishana B (6th), Derek C (7th), Arth D (7th), Jacob S (5th), Abraham L (5th), Reyansh R (5th), Gracyn H (5th), Roshni R (5th) and Annelise C (5th).

## 5. PUBLIC COMMENT

### A. PTSO Report (PTSO President Khushbu Dalsania)

- the See's Candy fundraiser is doing very well with having raised over \$1000 for CAPE PTSO.
- The shoe drive was a success in volume however was a huge undertaking requiring lots of physical work from many volunteers and netted \$395 - this event will not be repeated next year.
- This year's CAPE Gala (Adults Only) will be at Institution Ale on April 29, 2022 from 6pm to 9pm sharp. PTSO has rented the venue and, due to what everyone has been through the last two years, is offering free tickets (reservations required) with food and drinks for purchase. . The venue occupancy is 120 and 62 RSVPs have already been



received. In addition to the class baskets being gathered, the Co-VP of Fundraising (Lucia Brown) has successfully gotten more than 40 donations from local businesses. PTSO has received a great response from the community, is hoping to bring the CAPE community together, and is looking forward to meeting everyone including new parents.

- PTSO is requesting Admin to provide a common goal (ie: facility improvement, etc) to entice armchair donations.
- PTSO applied for and received a \$10,000 grant for women-owned businesses and nonprofits. This grant was partially used for masks and sanitizers on campus.
- PTSO continues to have a healthy budget to honor budget expenses

B. Other members of the Public - no public comment.

## 6. APPROVAL OF MINUTES

A. February 21, 2022 - **MOTION: Ms. Turna moved to accept the February 21, 2022 minutes as presented. The motion was seconded by Ms. Brown. The motion was approved by unanimous, 3-0-0 voice vote with no abstentions.**

## 7. NON-ACTION ITEMS

- A. LCAP - CAPE is working toward meeting the metrics. The math and literacy coach is doing a fantastic job. CAPE has increased counseling on campus. Cape has 5 campus supervisors everyday allowing for consistency as a team. CAPE hired para-educators in kinder and 1st grade. CAPE is currently working on the Social Emotional metric. CAPE will have enrichment activities in the future and is still working on this. CAPE wants to start Collaboration days for teachers - there are not enough substitute teachers so may have to move this goal to next years' budget or find another way to use those funds.
- B. Universal TK (UTK) aka UPK - Under AB130, universal pre-K/TK will be fully funded by 2025-2026, meaning anyone who is 4 by sept 1st in 2025/26 school year will be offered UTK. The big school districts including PVSD and CVUSD are announcing they are starting UTK this year - they are only getting funding for students whose birthdays fall between 9/2 and 12/2 but the math may make sense to big districts in order offset their



declining enrollment. In order for teachers to teach UTK, they must have teacher credentialing plus have 36 hours of early childhood education - so many kinder teachers are not qualified to teach UTK according to the new guidelines. The added qualifications will add to the difficulty of finding qualified and experienced teachers, especially since there is already a deep teacher shortage.

- C. Extended Learning Opportunity Plan (ELO-P) - CAPE did receive funds from the Planning and Implementation Grant (must be used by 2025)- these funds can be used for training, coaching professional networks, district intern program, capacity building, teacher retentions and recruitment, increasing teacher credential and qualifications, and supporting dual language learners. These funds cannot be used for facilities or wrap around services.
- D. Prop 39 Update on current facility (Admin) - Admin submitted a proposal which was accepted. The preliminary offer is in and Admin is waiting to hear back. They are making progress for a 2 year deal with 3% rate increases every year. CAPE is in good shape.

## 8. ACTION ITEMS

- A. Review and approval of the 990 Tax Return (ExEd) - **MOTION: Ms Brown moved to accept the motion to approve the 990 Tax Return as presented. The motion was seconded by Ms. Turna. The motion was approved by unanimous 3-0-0 voice vote with no abstentions.**
- B. Review and possible vote on January 2022 Financials and Check Registry (ExEd) - the January financials and check registry include the December 2021 Financials and Check Registry. **MOTION: Ms. Brown moved to accept the January 2022 Financials and Check Registry as presented. The motion was seconded by Ms. Turna. The motion was approved by unanimous 3-0-0 voice vote with no abstentions.**
- C. Review and possible vote on 2nd Interim Report (ExEd) - this report is given at the end of October and the end of January each year. **MOTION: Ms. Turna moved to accept the**



**2nd Interim Report as presented. The motion was seconded by Ms. Brown. The motion was approved by unanimous 3-0-0 voice vote with no abstentions.**

9. CLOSED SESSION - the Board went into closed session at 4:30pm.

A. Student discipline (if applicable)

B. Employee review (if applicable)

10. RECONVENE OPEN SESSION/CLOSED SESSION ANNOUNCEMENT

The Board returned from closed session at 4:33pm - The Board has accepted the resignation of Camille Despain as of June 16, 2022. Ms Despain will be continuing her lifelong learning as a doctoral candidate for her PhD at UCSB. While we will miss her at CAPE, we wish her all the best in her future endeavors and hope she will continue to visit us.

11. ADMINISTRATION REPORT

- At the height of omicron, CAPE had 87 students doing independent study, however many did not complete the independent study. Please be respectful of the teachers' time and students' education and complete these independent studies. Also, if independent study is not completed in entirety, the school does not receive the appropriate funding. CAPE is not entitled to the hold-harmless clause of LCFF funding this year but will be entitled to it next year.
- Admin just returned from the California Charter School Association (CCSA) Conference with a lot of information. The CCSA conference reinforced to Admin that CAPE is doing very well. Admin connected with other charter leaders in the county and the state and continue to have a good relationship with them. It was nice to remember how good we have it at CAPE.
- There will be construction on campus this summer - a lunch shelter at the far side of the field (funded by PVSD) and making the campus more ada compliant. Two portables will have to be closed during the construction but should not affect school opening next year.
- The roof tops were painted during the February winter break.
- ELPAC and CAASPP - Tina is back tomorrow - CAASPP for middle school is in mid April - 3rd through 5th grades will be testing during the first week of May.



- Musicals and band - 3rd through 5th grade (35 kids) will be performing 'Frozen Kids' and middleschoolers will be performing Annie JR the musical. Dori Kelly is heading band with boom-whackers as a light introduction to percussion.

## 12. BOARD MEMBERS' REPORT

- Ms. Brown - just returned from the CCSA conference where they celebrated 30 years of charter schools; it was rewarding and she found a wealth of information on policies, procedures, protocols. CAPE's law firm (YM&C) led many talks; exhibit hall had lots of vendors for supplementing curriculum. It was inspiring to be in a community with a common purpose of believing in charter schools, and it was wonderful to see the ripple effect charter schools have caused even in the public education field. It was also refreshing to be in adult conversations while at the same time promoting herself to her students as a lifelong learner. Ms. Brown thanks admin for including her in the event.
- Jill Beigh - Ms. Beigh extended congratulations to Arth on the spelling bee. She is proud of all the accomplishments of CAPE students on campus and in the community. She is looking forward to the Gala and to the musicals and is happy the with the return of activities on campus. She hopes everyone has a great week.
- Meena Turna - returned from the CCSA conference with an eye-opening view of how good we have it at CAPE and how unique charter schools are in the education realm. Also learned of the excellence of charter school education and the hurdles charter schools face in incorporating, growing and maintaining their high standards. She learned about the board-specific codes and policies and had a chance to hear from other charter board members about the issues facing charter schools. Ms. Turna thanks Admin for including her in the event.

## 13. ADJOURNMENT - at 4:52pm.

Respectfully submitted by Meena Turna.