



BOARD MEETING

DATE: September 21, 2020
TIME: 3:00 p.m.
PLACE: GoToWebinar
Teleconference

MINUTES

1. OFFICIAL OPENING OF MEETING

Jason McAuliffe called the meeting to order at 3:01 p.m.

Board members in attendance include Jason McAuliffe, Jill Beigh, Kimberly Brown, Anna Sorensen, and Layton Spracklen. The meeting was held via GoToWebinar.

2. PLEDGE OF ALLEGIANCE – The pledge of allegiance was led by Mr. McAuliffe.

3. ADOPTION OF AGENDA – **MOTION: Mr. Spracklen moved to accept the Agenda with the removal of item 5, Approval of Minutes, which will be moved to the October 16, 2020 meeting. The motion was seconded by Mrs. Brown. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

4. PUBLIC COMMENT - No public comments submitted

5. ADMIN REPORT

A. Remote Learning - Phase 1 and Phase 2.

- i. CAPE Contact Tracing: Those being tested are still not being asked if they have any affiliation with any school. Admin has put in another inquiry to VCPHD and VCOE regarding this question. This is a concern even for small groups to be invited onto campus (Phase 2).
- ii. New Engagement Checklist: The CDE and Audit firms have created a template to track student engagement and time spent asynchronous and synchronous.



iii. Specialties/MTSS: MTSS Reading groups began last week, ELPAC Initial testing will be this week, Music, Spanish, and PE for grades K-4 started last week, Band starts next week.

B. Construction Update - Admin provided photographs of the new gates/entrance, teachers occupying the portables while teaching remotely, Mr. Jeff Roberts putting finishing touches on the portables, and a beautiful new mural on campus.

C. PTSO Communication and Fundraising - PTSO President Liane Youngerman informed ADMIN that the Family Night Out (FNO) Sharkey's Fundraiser was very successful and the funds generated were approximately 3 or 4 times more than what has been generated by the past FNO fundraising events. There will be a virtual fun run event called, CAPE Harvest Run. More details will be forthcoming.

D. Other Items -

i. Picture Day will be on October 2, 2020 with students scheduled to come to the CAPE campus at different times based on the first letter of their last name.

ii. This week, on Wednesday and Thursday, hearing and vision screenings will be taking place on the CAPE campus.

iii. ADMIN is determining the best way to bring forth a virtual Harvest Parade for this fall.

6. ACTION ITEMS

A. Review and possible vote on June 2020 Financials and Check Registry (ExEd) - **MOTION: Mrs. Brown moved to approve the June 2020 Financials and Check Registry. The motion was seconded by Mrs. Sorensen. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**



- B. Review and possible vote on 19/20 Unaudited Actuals (ExEd) -
MOTION: Mrs. Beigh moved to approve the 19/20 Unaudited Actuals. The motion was seconded by Mrs. Brown. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.
- C. Review and possible vote on 2020-2021 LCAP (Learning Continuity and Attendance Plan) (Admin) - **MOTION: Mrs. Beigh moved to approve the 2020-2021 LCAP. The motion was seconded by Mr. Spracklen. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

7. MEMBERS' REPORT

- Mrs. Sorensen – It has already been an interesting school year. Last Friday was “Fun Friday” for science and social studies. It involved pirates and was creative fun and great team building. Ms. Kavon presented fun things with art and not just the basics. The newly presented ideas encouraged creativeness. She is feeling very positive with the distance learning.
- Mr. Spracklen - He has conducted his nightly excursion in the CAPE neighborhood and was happy to see less CAPE employee cars in the parking lot. Hopefully the remote teaching is becoming easier with time. Thank you to Mr. Ruiz and hopefully his workload is getting lighter with everyone getting more familiar with the technology. He appreciates the great leadership by Mrs. Learned and Mrs. Lang, teachers, parents and families. Keep up the good work.
- Mrs. Brown – Everything is zooming along in middle school. She is getting a handle on the technology components. She is very proud of middle schoolers with their independence and working on their own. She is impressed that they are able to build a community even with social distancing and they are finding ways to experience life outside of the zoom screen. She is proud of the middle school students and she is continuing with project based learning.



- Mrs. Beigh – Middle school teachers did a great job with the virtual Back to School Night (BTSN). It was very efficient and provided great information. Thank you for providing the new school contact numbers for ADMIN, attendance, and the Technology Hotline. When loading the Technology Hotline, she accidentally called the number and hung up right away while it was still ringing. Mr. Ruiz immediately called her back to make sure she was not having any technology issues. Thank you all for making yourselves so available to the community.
- Mr. McAuliffe – All is going pretty good considering everything going on and everyone seems to be adjusting well. The teachers have been amazing with the remote teaching. The students being done around 2p to 2:30p, has been great. Thank you for creating such a smooth transition. His oldest daughter is attending Adolfo Camarillo High School (ACHS) and is doing great because of the wonderful preparation by the CAPE middle school teachers. She has not been overloaded with the workload and is currently taking 3 honors classes. It is a testament to the great educators at CAPE.

8. ADJOURNMENT– at 4:05 p.m.

Respectfully submitted by Jill Beigh