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## BOARD MEETING

**DATE:** October 12 , 2023

**TIME:** 3:00 p.m.

**PLACE:** CAPE School  
777Aileen Street  
Camarillo, CA  
93010

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## MINUTES

1. OFFICIAL OPENING OF MEETING 3:08 p.m.  
Jill Beigh called the meeting to order at 3:08 p.m.  
Board members in attendance include Jill Beigh, Brian Roberts, Anna Sorensen, and Mandeep/Meena Turna. Quorum was reached and the meeting was held in person at CAPE school.
2. PLEDGE OF ALLEGIANCE – The pledge of allegiance was led by student Aarna D.
3. ADOPTION OF AGENDA – Items 7C and 7D proposed to be deferred until next meeting. **MOTION: Mr. Roberts moved to accept the Agenda as adjusted with the deferral of Items 7C and 7D to the next board meeting. The motion was seconded by Mrs. Turna. The motion was approved by unanimous, 4-0-0 voice vote with no abstentions.**
4. PUBLIC COMMENT
  - A. PTSO report - Krista Cisneros is the new PTSO board president, with Jacqueline as VP communications. Helped with purchase of misting fans for hot weather. CAPE-a thon wrapped up with \$45,540 raised. The 50 states challenge was a success - encouraged students



to get donations from all 50 states - had all 50 state covered - very fun and exciting! Had some great volunteers. Carmax came out and gave \$500 donation to school. Sharky's gave coupons for all kids. Jolly jumps donated obstacle course - as they have every year. Fall fest is coming up with 500RSVPs - this event is a complete community giveback, supplying candy, food, games, pumpkin patch, showing gratitude and bringing community involvement back to the campus after COVID-related decline. Gala planning is underway - looking at end of January. See's candies sales ongoing with QR code. New Instagram page for PTSO - 140 followers on it - "capecometpts" on IG. Minicourses starting tomorrow - lots of exciting classes - a lot of new families getting involved will be fun for everybody. Purchased sensory walks and paints. Meetings are now at staggered times to catch different people at different parts of the day. The zoom link is also helping for people who can't be here in person (8:15am and 1:15pm staggered times).

B. Other members of the public - Aarna D talked about the Catalina Trip- great experience, snorkeling, and loved the aspect of being independent. Favorite part was hanging out with entire class and all the activities. Arth D talked about being well prepared for high school - it is much bigger, so is getting used to seeing more people. Academically CAPE kids are doing very well - doing AP and will do IB.

5. APPROVAL OF MINUTES

A. **September 14, 2023 – MOTION: Mrs. Sorensen moved to accept the September 14, 2023 minutes as presented. The motion was seconded by Mr. Roberts. The motion was approved by unanimous, 4-0-0 voice vote with no abstentions.**



6. NON-ACTION ITEMS

- A. Announcement on Parent and Community Board Seat Positions 2024-2026 - Two parent representative seats were open and CAPE got two amazing candidates nominated to fill the seats. Since there were no other candidates, did not need to hold an election. First new parent representative starting October 2023 is Raye Ann Clayton (parent of an 8th and a 4th grader; very active with volunteering at CAPE; excited to see what she can offer here. She grew up in Georgia, is a Dr. Of Audiology and has not been practicing x 2 years, but will go back sometime next year. Looking towards high school and still has one child who has 4 more years at CAPE. She has innovative and out of the box thinking and taught many minicourses). Second new parent representative starting January 2024 is Khushbu Dalsania (past PTSO president for many years, owns her own business, has a solid knowledge of business financials). Jill Beigh will be stepping down as Community Board member and will be replaced by Richard Busse (previous board member and one of the founding parents; instrumental with architecture and design of Rancho Campana; is so excited about coming back; also laid foundation for superquiz). Welcome to everybody - this will be a great group.

7. ACTION ITEMS

- A. Swearing in/Oath of new Board Member Raye Ann Clayton, parent Representative (by Board President). **Raye Ann Clayton read the Oath in front of the board and was sworn in as a new parent representative by Jill Beigh.**
- B. Review and possible vote on September 2023 Financials and Check Registry (ExEd) - The budget is looking fine, and trends are not yet set. CAPE is in a financially good position. The campus is a prop 39 site (owned by PVSD, has reserve to buy the building if ever needed). The budget includes 581 students



with 95% ada - during COVID, CAPE did not suffer as much as other schools. Schools are paid by the number of students in seats at any given time - CAPE actually has 584 students and an ada of 96.4%. The Certificated salaries are higher bc we did not know about special education (worked with SEATS which disbanded and CAPE hired the staff who are now on payroll at cape - at same time, the budget to pay for SEATS is no longer needed.) OUHSD revised the funding formula and these funds will be paid out yearly. Bought 170 IPADS - forecast is higher for new student supplies (expensed if under 1000 each) - liability and property insurance went up and rent went up. **Mrs. Turna moved to accept the September 2023 Financials and Check Registry as presented. The motion was seconded by Mrs. Clayton. The motion was approved by unanimous 5-0-0 voice vote with no abstentions.**

8. CLOSED SESSION - None
9. RECONVENE OPEN SESSION/CLOSED SESSION ANNOUNCEMENT - None
10. ADMINISTRATION REPORT
  - A. LCAP UPDATE - mid year LCAP, training starting in November - this year probably mandatory to report mid year to board - working on prop 39 - OUHSD oversight visit delayed to October 27th, 2023 - Cameron S. is the point person at OUHSD and has access to all documentation via Dropbox.
  - B. Campus Report - Have a parents' night coming up with Empire regarding students and anxiety and how things have changed from pandemic - will be an at home meeting via web link. Admin met w Dr. Cortez (superintendent of PVSD) this morning - addressed the lack of space on campus and Admin again made a request to move the fences and find a solution for space for special education. The assigned architect visited the site and CAPE is waiting to hear an update. The



Soaring Comets are doing a 3 day cancer walk with a mighty team of 7 - they are walking 20 miles everyday for 3 days. Doreen was asked to be a speaker at the event.

#### 11. MEMBERS' REPORT

- Mrs. Sorensen – CAPEathon was a huge success, kids had a blast, very well done and weather was good. Kids looking forward to teachers dancing - goals were set and top goal was having the teachers dance (2 min montage from each decade) - happening on 30th of October and will be recorded. There will also be a pizza and dj party. For Halloween the kids are getting ice cream. Second grade is celebrating pirate day - culmination for mapping unit. Mrs Curro (instructional coach) doing reading and has been really helpful - amazing results - fantastic job and much appreciated.
- Mr. Roberts – flag football is rebuilding - went to Catalina last week with 6th grade and had a good boat trip with no major issues and the kids very well behaved. The camp counsellor said it was her best group all season. Staff shoutout to Ms. Janda who had some big shoes to fill as head of Catalina Trip after Ms. Keefer. Setting up that trip is a lot of work with coordinations, student organizing, helping concerned parents, medications, food allergies, managing teachers. Rochelle did a tremendous job - didn't allow herself to become overwhelmed, communicated well, did a great job being the boss and managing the trip, great to work with her and fun experience. Mr. Forbes and Mr. Roberts were very happy with the kids - they were great on the trip



- Mrs. Beigh – welcome to new board members; they will do a wonderful job. Congrats to Doreen and kudos to Mary; glad to hear the school year is off to great start.
- Mrs. Turna – excited for the plays. Welcome to new board members - board will be in great hands. Congrats on CAPEathon success. Congrats to Doreen on being picked as speaker - inspirational and will do a great job. Looking forward to Halloween on campus and the teachers dance.
- Mrs. Clayton - Heard lots of complements while volunteering for hearing screening which was done ahead of time. The audiologists said this was the best school they've ever done. Offered to help her set up program for next year. Great setup done during Catalina trip bc had empty rooms. Excited to be on the board.

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9. ADJOURNMENT– at 4:24pm.

Respectfully submitted by Meena Turna.