



BOARD MEETING

DATE: September 29, 2014
TIME: 4 p.m.
PLACE: CAPE School
777 Aileen Street
Camarillo, CA 93010

MINUTES

BOARD MEMEBERS PRESENT: Chris Parker, Gary Milgram, Richard Busse, Brian Roberts (arrived during action item 6D), and Michele Keefer

Non-board members present: Administrators Maryellen Lang, Jill McCrory, Kimberly Glasby, Lisa Boulos

1. OFFICIAL OPENING OF MEETING

Chris Parker called the meeting to order at 4:07pm

2. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Michele Keefer

3. ADOPTION OF AGENDA

MOTION: Michele Keefer moved to accept the Agenda as published. The motion was seconded by Richard Busse and approved unanimous, 4-0, voice vote with no abstentions.

4. PUBLIC COMMENT

A. PTSO Report by Kimberly Glasby

- Meeting on 9/9/14 included:
- Discussion of parking lot
- School supply fundraiser raised \$371.99 with 106 orders. A few changes will be made for next year with choices for boy/girl.
- Yard sale raised \$1874 profit.
- Skating Plus profit of \$216 for first day of school. Next will be Oct.22nd.
- Last year PTSO donated over \$50,000 throughout the year to CAPE.

B. Other members of the Public – No comments

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5. APPROVAL OF MINUTES

A. June 16, 2014

MOTION: Gary Milgram moved to approve the minutes of the June 16 board meeting as written. The motion was seconded by Chris Parker. The motion was approved by unanimous, 4-0, voice vote with no abstentions.

B. August 20, 2014

MOTION: Gary Milgram moved to approve the minutes of the August 20 board meeting as written. The motion was seconded by Chris Parker. The motion was approved by unanimous, 4-0, voice vote with no abstentions.

6. ACTION ITEMS

A. Review & possible vote on July 2014 financial statement & check registry (ExEd)

MOTION: Gary Milgram moved to approve the financial statement and check registry as written. The motion was seconded by Richard Busse. The motion was approved by unanimous, 4-0, voice vote with no abstentions.

B. Review & possible vote on 2013-2014 Year End financial statements and SACS (ExEd)

MOTION: Gary Milgram moved to approve the Year End financial statement and SACS as written. The motion was seconded by Michele Keefer. The motion was approved by unanimous, 4-0, voice vote with no abstentions.

C. Review & possible vote on Vapor Policy (Admin)

MOTION: Richard Busse moved to approve the Vapor Policy and instruct administration to include similar language to the employee policy handbook, and fix typos. The motion was seconded by Gary Milgram. The motion was approved by unanimous, 4-0, voice vote with no abstentions.



- D. Review & possible vote on Substitute Teacher salary change (Admin)
(Brian Roberts arrived during discussion of 6D)

Motion was postponed until next meeting in order to allow administration time to prepare a financial impact report for scenarios #1-3, including long term substitute pay impact.

7. CLOSED SESSION

- A. No closed session required.

To discuss the appointment, employment, performance evaluation, discipline, complaints about or dismissal of a specific employee(s) or potential employee(s)

8. RECONVENE OPEN SESSION/CLOSED SESSION ANNOUNCEMENT

- A. Lisa Boulos gave an update of new employees with ExEd. She has been promoted to Assistant Vice President, but is staying with us.

9. ADMINISTRATION REPORT

- A. Mrs. Lang reported that classes are full; pregnant teachers Mrs. Kiao and Mrs. Raves will be having long term subs; Mrs. Hellenbrand is out on medical leave for about 4 weeks; Tech department held two parent trainings for the copiers; OUHSD is having filter issues, so our technology is not quite up and running; Camarillo's 50th anniversary party is coming up and our Pasta Palooza band will be performing; Becky from OUHSD is coming to the staff meeting tomorrow to help our staff develop SLO's based on the WASC report and recommendations; new math intervention program has begun with success in the 1st round for multiplication facts; Painted Tree- Aldrich will be painting a tree on the outer wall of Mrs. McCrory's room to depict a large tree where CAPE alumni will be invited to put up their hand prints as the leaves, and each promoting class will continue the growth of the tree branches.

10. BOARD MEMBERS' REPORTS

- A. Brian Roberts: flag football is going well with a win today; He raised concerns about an increase of parent disrespect to teachers in the parking lot, not following directions about crossing in crosswalks/driving correctly in and out of cones/pulling up when necessary; Discussed kids behavior



and playing better together on the playground; He gave a big shout out to our Campus Supervisors for their efforts on the playground.

- B. Gary Milgram and Richard Busse have agreed to draft a letter regarding the safety in the parking lot to be distributed to the parents.
- C. Richard Busse had nothing further to report.
- D. Chris Parker had nothing further to report.
- E. Michele Keefer reported that the first round math intervention was very positive for the students and teachers. We saw large growth from the students who attended regularly; the Catalina trip has been postponed until November.
- F. Gary Milgram reported that Scout Pack 3877 will be completing two community service projects on campus; a project with the tree stumps to create activities for the students to use during recess; and he concluded with how wonderful Back to School Night was – great start to the year.

14. ITEMS FOR FUTURE CONSIDERATION

- A. Lego kids

15. ADJOURNMENT

- A. Chris Parker called the meeting to close at 5:33pm