

BOARD MEETING

DATE: May 15, 2023
TIME: 3:30 p.m.
PLACE: CAPE School
777 Aileen Street
Camarillo, CA 93010

MINUTES

1. OFFICIAL OPENING OF MEETING

Jason McAuliffe called the meeting to order at 3:35 p.m.

Board members in attendance include Jason McAuliffe, Anna Sorensen, Brian Roberts, Meena Turna and Jill Beigh. The meeting was held in person at CAPE school.

2. PLEDGE OF ALLEGIANCE – The pledge of allegiance was led by Charlie Forbes.

3. ADOPTION OF AGENDA – **MOTION: Mrs. Turna moved to accept the Agenda as presented. The motion was seconded by Mrs. Beigh. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

4. PUBLIC COMMENT

A. PTSO Report (PTSO Representative) - none – per Mrs. Turna, Gala made a profit.

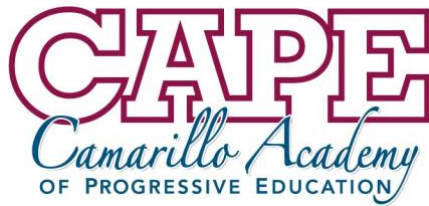
B. Other members of the Public - none

5. APPROVAL OF MINUTES

A. March 20, 2023 – **MOTION: Mrs. Sorenson moved to accept the March 20, 2023 minutes as presented. The motion was seconded by Mrs. Turna. The motion was approved by unanimous, 5-0-0 voice vote with no abstentions.**

6. NON ACTION ITEMS

A. LCAP - Public Hearing: Adoption of LCAP will be presented at the June board meeting. CAPE is doing well target-wise and is meeting benchmarks. CAPE is currently in the final year of the 4 year LCAP and next year the LCAP will be



written again. Goal 1: (1.1) after looking at data and funds will add back this goal with an intervention teacher 50/50. (1.2) add staff development to collaboration goal. (1.12) lower costs associated with TK due to lack of need to buy furniture again next year. (1.15) The Cost of Amplify (phonics program) was much more than the budgeted amount so will be increasing this for more training. (1.13) Elevation EL Program is not used enough and doesn't meet our needs since we have very few students. Goal 2: Social emotional goal – (2.2) increase the counselor to 4 days (difficult to find a part-time counselor) & this is a 50% increase from current. (2.3) Bring back a social emotional coach. (2.4) remove the lunch shelter – it's not coming until Summer 2024 so that would be included in the new LCAP going forward. (2.5) Add back in the 2 extra campus supervisors (currently budgeted for 2, but during pandemic had increased to 5 and the demand now calls for 5 campus supervisors).

- B. 2023 – 2024 FY CAPE Budget and 5-year projection (ExEd) – Presented by ExEd Lisa Boulos. She is working on the budget and it looks good. With the May revise, we are (as all schools are) getting lower funds than expected (ie: music grant cut in half and learning recover block grant moving from 2800 per ADA to 1625 per ADA). This is not affecting the budget for next year. Still looking good on budget going forward. If the board approves the new salaries, they are already accounted for in the current budget and will not affect the outcome in the projections. CAPE staying within budget which is very impressive (other schools are suffering and feeling the effects of decreased funding with the May revise) and is doing very well. Chronic absenteeism is not as big a problem as it is at other schools.

7. ACTION ITEMS

- A. Review and possible vote on March and April 2023 Financials and Check Registry (ExEd). **MOTION: Mrs Turna moved to accept the March and April**



2023 Financials and Check Registry as presented. The motion was seconded by Mr. Roberts. The motion was passed by unanimous 5-0-0 voice vote with no abstentions.

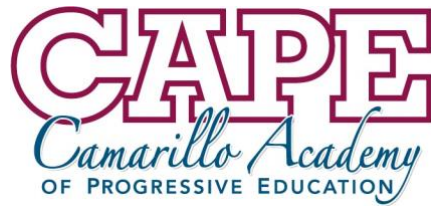
B. Review and possible vote 2023-2024 Declaration of Need (Admin) – Need to submit to the state for certification for teacher to be able to teach an English learner and need to submit for renewal of single subject foundational science.

MOTION: Mrs. Beigh moved to accept the Declaration of need as presented. The motion was seconded by Mrs. Sorenson. The motion was approved by unanimous 5-0-0 voice vote with no abstentions.

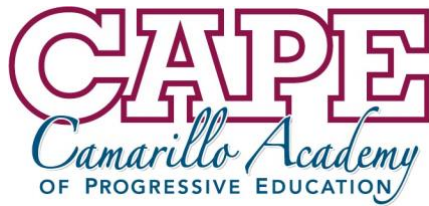
C. Review and possible vote on 2022-2030 Teacher Salary Schedule revision (Admin) – this schedule would revise retroactively back to the 2022 School year. CAPE matched surrounding district salary schedules but kept the longevity and loyalty schedules. Increase given to everybody of 12% over 2 years. Also asking to contribute an additional \$1K for total of \$13K in healthcare benefits to account for rising costs of healthcare. **MOTION: Mrs. Turna moved to accept the 2022-2030 Teacher Salary Schedule revision as presented. The motion was seconded by Mrs. Beigh. The motion was approved by 3-0-2 voice vote, with abstentions from Mrs. Sorenson and Mr. Roberts.**

D. Review and possible vote on 2023-2024 Directors, Teachers, Staff (hourly and salaried) Contracts (Board President) – the regular raises were frozen last year and will be presented in the June board meeting. **MOTION: Mrs. Turna moved to accept the 2023-2024 Directors, Teachers, Staff (hourly and salaried) Contracts as presented. The motion was seconded by Mrs. Beigh. The motion was approved by 3-0-2 voice vote, with abstentions from Mrs. Sorenson and Mr. Roberts.**

8. CLOSED SESSION - none



9. RECONVENE OPEN SESSION/CLOSED SESSION ANNOUNCEMENT - No closed session necessary.
10. ADMINISTRATION REPORT – Admin appreciates the teachers especially through the last few years being especially difficult. Currently the company SEATS has been hired to schedule, manage IEPS, schedule IEP testing and do state testing for CAPE – CAPE has maintained legal compliance through SEATS and Admin has always been very involved in every step of SEATS processes at CAPE. SEATS is closing its company with its owners retiring as of June 30, 2023. CAPE notes that the people SEATS hired to work at CAPE have become close to CAPE staff and teachers and most of the that staff is willing to stay on in similar capacities but as CAPE employees (will be paid by the budget allocated originally to SEATS).
11. MEMBERS’ REPORT
 - Mrs. Sorensen – is excited and appreciative about the pay raise. She is very happy to work at CAPE – has great admin and staff and we all look out for each other – the community here is great. She is happy the year is almost over – is wrapping up the year for 2nd grade with field trips to LA Arboretum and SB Zoo. It’s all going way too fast and is excited for her son’s graduation!
 - Mr. Roberts – (1) just wrapped up state testing in grade 3-8 – no issues and the infrastructure held up very well with Mr. Eduardo checking in often. (2) the rotary track meet is on Saturday at Camarillo HS – CAPE has over 40 kids participating from grades 3-8 – coaches are Mr. Roberts, Mrs. Weisenberger and Mrs. Lorimer. We have a good relationship with Rotary and the coaches from the schools have bonded over the years. (3) Mrs. Sorenson, Myself and Ms. Scheimer have been teacher induction support providers to Mrs. Welty, Ms. Fernandez and Mrs. Lipper. It has been fun to support these credentialing teachers and they have



added great value to CAPE. They will all be meeting up in the summer to do a bookclub together.

- Mrs. Beigh – Thank you to Admin, Thank you teachers for being mentors. Her daughter is flourishing in High School – CAPE education was great and kids were well prepared for high school. This is such a great school – that’s why people want to come here. And Happy Mother’s Day.
- Mrs. Turna – Thank you to Admin, teachers and staff. Leadership at CAPE is great and that trickles down to teacher & staff attitude and success. Feels the kids get a good education and are very ready for high school when they leave CAPE. Thanks to everyone.
- Mr. McAuliffe – He has gotten a wonderful offer and will be moving with his family to Knoxville, Tennessee this summer. The change will be hard, but good and he will be coming back often to visit initially. The area he is going to is beautiful and some friends and family are moving there as well. The board is happy for Mr. McAuliffe and wishes him all the best – he will be missed. June will be his last meeting as governing board president.

9. ADJOURNMENT– at 5:00pm.

Respectfully submitted by Meena Turna.